

cesba

**Ontario Association of Adult and
Continuing Education School Board
Administrators
December 7, 2023**

**B2 – Continuing Education
Funding 2023- 2024**

Presenters

Deborah Cook

Technology Administrator

Community and International Education Services

York Region District School Board

Tel: (905) 884-2046 ext. 179

Email: deborah.cook@yrdsb.ca

Namita Aggarwal

Program Manager –Administrative Services

Continuing Education

Toronto District School Board

Tel: (416) 394-7497

Email: namita.aggarwal@tdsb.on.ca

Being 'In the know': Planning Considerations.....

1. Have you taken an inventory of all programs for which your department is responsible? Are your programs recorded on the appropriate attendance register?
2. Are you in contact with:
 - Budget/Finance department for both funding and cost side of operations?
 - Information Technology/Student Information System (SIS) Department?
 - Other boards? *CESBA plays a valuable role in bringing boards together.*
 - Ministry of Education:
 - [OnSIS SISOn@ontario.ca](mailto:OnSIS_SISOn@ontario.ca) *OnSIS Helpdesk OR 416 212-6366 or 1 888-275-5934*
 - enrolment@ontario.ca *for questions on registers etc.*
3. How would you do in an enrolment and/or financial audit conducted by EDU or your board? What systems do you have in place for tracking and monitoring expenses by programs?
4. Who determines your bottom-line budget and actual results? Are you acknowledged for all grants that you generate? How do you project revenues and expenses on a yearly basis?
5. Program data: As of 2018-19; EDU funding claim based on OnSIS reports. How do you submit and reconcile your data? Do you have the tools to analyze achievement and enrolment data? Are you able to 'tell your story' using data?

Ministry of Education (EDU)- Useful Web Links

[2023-24 Funding Information Page](#)

Relevant [“B” and “SB” Memoranda](#) (links to all B and SB memos by year)

- [2023: B04: 2023–24 Grants for Student Needs funding \(GSN\) \(PDF\)](#)
- [2023: B05: 2023–24 Priorities and Partnerships Funding \(PPF\) \(PDF\)](#)
[-Appendix A — School Board Funding Allocations \(PDF\)](#)
- [2023-24 Enrolment Register Instructions](#)
- [2023: SB16: 2023–24 Follow-Up on Summer Learning Program Allocation](#)
- NEW 2023-2024

[Technical Paper 2023-24](#) (includes funding details and rates)

Key Policy Changes

School Year	Which Register	Changes
2022-23	All Registers	<p>All references to math courses have been removed from the enrolment register instructions due the de-streaming Grade 9 math</p> <p>The gender field has been removed</p>
2023-24	Continuing Education Credit Course	<p>Reporting requirements for the 55-hour upgrading credit courses offered during the summer have been added to the Register of Enrolment in Continuing Education Credit Courses in addition to the Summer School Register.</p>
2023-24	Summer School	<p>Summer Learning Program (formerly funded through CODE) students to be recorded on Summer School Register for data collection purposes only. Funding provided through board by board allocations.</p>

MINISTRY OF EDUCATION

CONTINUING EDUCATION PROGRAMS

Notes: Pertaining to all Continuing Education Registers

- All programs that employ non-grid teachers (hourly wage) must be recorded on Continuing Education Registers.
- All teachers/instructors must be directly employed by the Board.
- Credit course teachers must be qualified through Ontario College Teachers (OCT), if a qualified teacher is not available Board must apply for Letter of Permission (LOP) for the teacher. (example: specialty programs – Personal Support Worker (PSW))
- All registers should be generated upon program completion and then saved, e.g., electronic copy or printed copy. Follow records retention policy of both board and ministry. Ministry requires current plus 2 previous years.
- Principal sign off is required on Continuing Education Enrolment Registers.
- As of 2018-2019, all funding data is based on OnSIS reports. EDU compares EFIS submission OnSIS data. If they don't match, your Board may have to explain the variances and provide an update or potentially face funding claw back.

Definitions of Remote Learning and Online Learning

Continuing for 2023-24 School Year –

Definition of Remote Learning and Online Learning

Remote Learning: *Applies to any con ed register..funding is not differentiated between in person and remote.*

The definition of remote learning is learning that occurs when classes are taught at a distance and when students and educators are not in a conventional classroom setting. School boards choosing to administer a remote learning model must operate in alignment with the minimum synchronous learning requirements outlined in [Policy/Program](#)

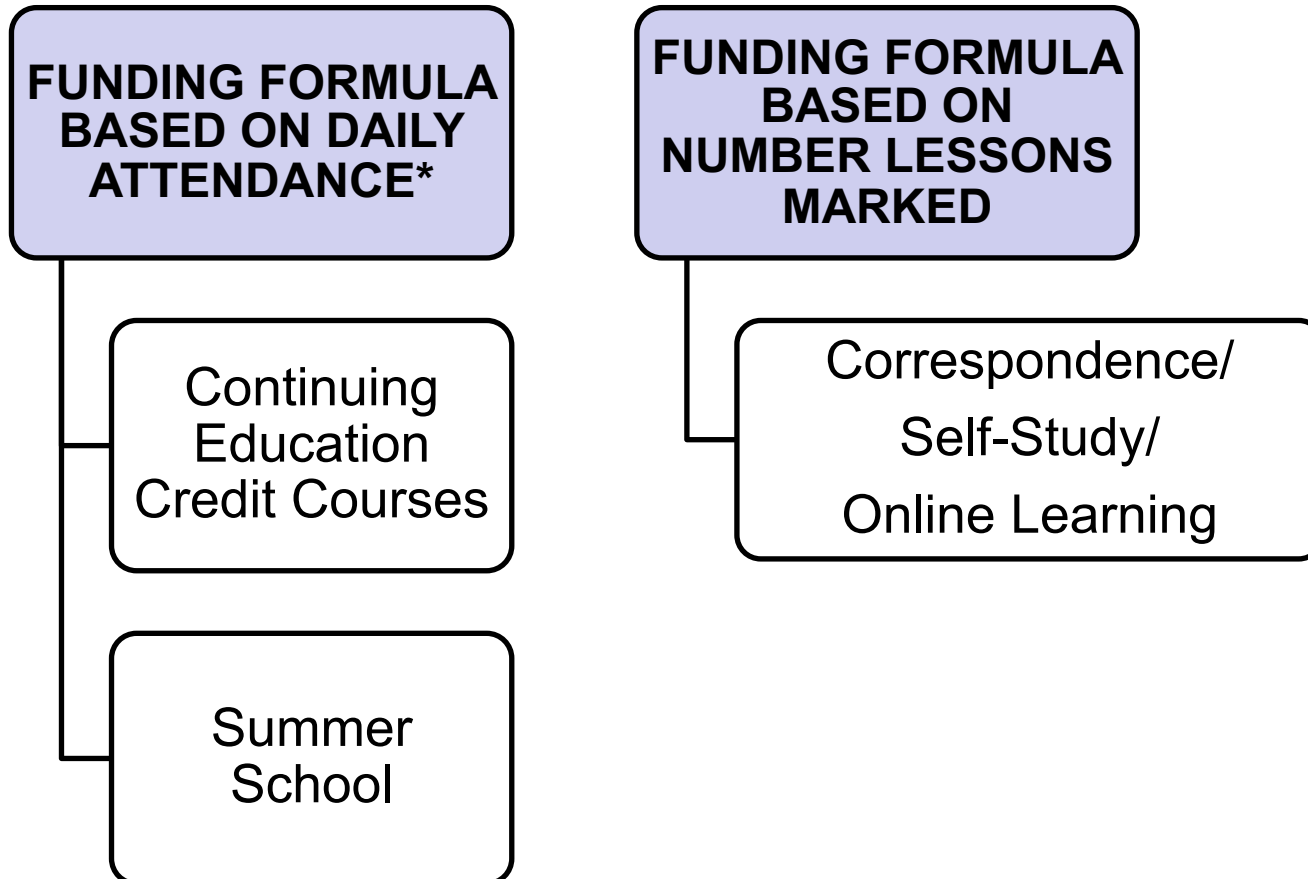
[Memorandum 164: Requirements for Remote Learning](#) August 13,2020

Online Learning:

An online course is a secondary course that is specifically designed to be taught in a fully online format (formerly referred to as “e-learning”). Please refer to Policy/Program Memorandum 167 for details on eligible credits for the graduation requirement.

CONTINUING EDUCATION REGISTERS

A: CREDIT GRANTING REGISTERS



*** Daily Attendance Funding Formula**

= sum of total # sessions attended by students x hours per session ÷ 950

(# sessions : deductions only if 3 or more consecutive absences)

(950 represents full time equivalent hours for a student September to June = 190 days x 5)

2023-24 Register of Enrolment in Continuing Education Credit Courses

REGISTER	CRITERIA	FUNDING
<p><i>(Continuing Education Grant)</i></p> <p>Continuing Education Credit Courses - classroom instruction</p> <ol style="list-style-type: none"> Continuing Education Credit (school day, after end of school day ending by 5pm, night, weekend) Cooperative Education Credit Recovery Additional Prep. For changing course types (OS 7.2.4) <p>If Adult School, USED FOR BOTH SCHOOL YEAR AND SUMMER PROGRAMS.</p> <p>For programs that straddle both school year and summer periods, record information under school year</p>	<ul style="list-style-type: none"> Qualified teachers <u>Excludes full time day school (grid teacher taught) pupils</u> if course is taken during the day school instructional program. Instructional hours: 90 minimum to 110 maximum 	<ul style="list-style-type: none"> Continuing Education Grant: Allocation is based upon pupil daily attendance - pupil sessions deducted for grant for three or more consecutive absences <ul style="list-style-type: none"> - \$3661 times equivalent ADE (pupil hours divided by 950, approximately \$3.85 per pupil hour) - funding not contingent upon student success in earning credit <u>Small Class Size Adjustment – Average Enrolment method</u> -applies only to small, remote schools. Accommodation Grant (Credit programs offered during the <u>day, after end of school day or summer only</u>); EFIS section 11 <p>* <u>Components and rates for 2023-24:</u></p> <ol style="list-style-type: none"> School Operation : \$98.84 School Renewal: \$7.89– \$11.83 (secondary rate; board specific depending on school age) Benchmark Area Requirement per Pupil: 9.29 sq. metres Secondary Supplementary School Area Factor (board specific) e.g. 1.25 <p>Example accommodation calculation using maximum renewal rate: =ADE x 9.29 sq. meters x (98.84+11.83) x 1.25 =ADE x \$1285.16</p>

2023-24 Summer School Register - Credit

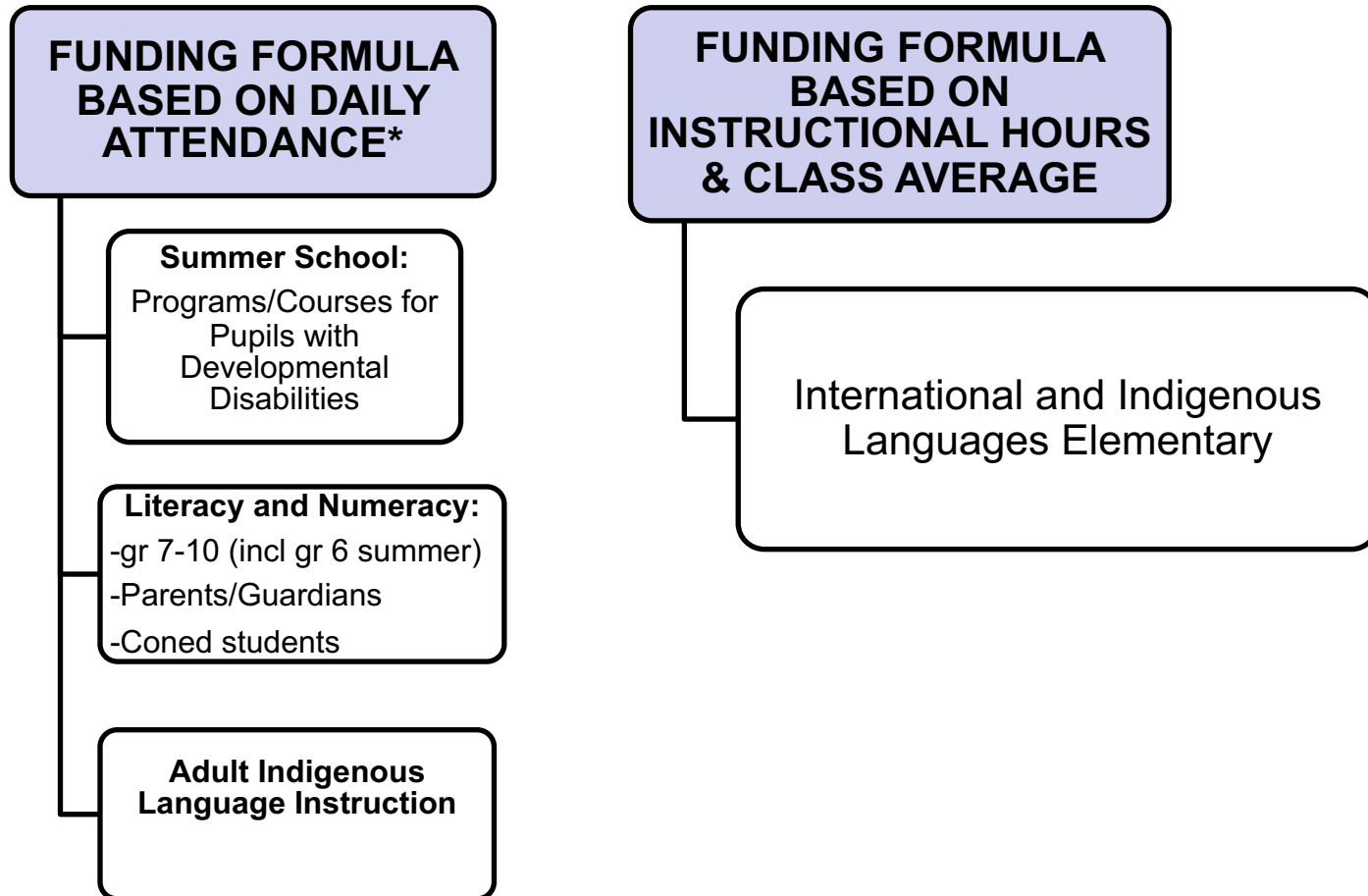
REGISTER	CRITERIA	FUNDING	ANALYSIS
<p>(Continuing Education Grant) (Regular day school students only)</p> <ol style="list-style-type: none"> 1. Credit courses delivered through classroom instruction 2. Additional Prep. For changing course types (OS 7.2.4) 3. Cooperative Education 4. Credit Recovery 5. Non-Credit programs for pupils with developmental disabilities (elementary & secondary) <p>Must be offered between 8:00am and 5:00pm</p>	<ul style="list-style-type: none"> - Qualified teachers Required - Not to be used for Online Learning - Includes programs with <u>start and end dates in summer only</u> Use school year register for programs that include both summer and school year dates - Full credit course must be scheduled for 110 hours - Coop maximum 110 funded hours including pre-placement, integration and placement; full credits only (no half credits) - register is used for students who were enrolled in a day school program offered by a board or who were enrolled in a private school. 	<ul style="list-style-type: none"> • Continuing Education Grant: Allocation is based upon pupil attendance - pupil sessions deducted for grant for three or more consecutive absences <ul style="list-style-type: none"> - \$3661 times equivalent ADE (pupil hours divided by 950, approximately \$3.85 per pupil hour) • <u>Small class adjustment</u> does not apply • Accommodation Grant (all summer programs listed generate accommodation grant) <ul style="list-style-type: none"> -Components: <ul style="list-style-type: none"> - See example under Continuing Education Credit register * <p><i>May not begin until after the last school day in the 2023-24 school year, nor may they extend beyond the first school day of the 2024-25 school year.</i></p>	<ul style="list-style-type: none"> • Attendance calculations same as during school year (see notes on individual registers)

2023-24 Register of Enrolment in Correspondence/Self-Study/Online Learning Courses

REGISTER	CRITERIA	FUNDING	ANALYSIS
<p><i>(Continuing Education Grant)</i> Correspondence/ Self-Study / Online Learning Courses</p> <p>Courses designed for online delivery</p> <ul style="list-style-type: none"> • Use of Independent Learning Centre (ILC) materials • Correspondence/Self Study course • Online Learning through Continuing Education (courses prepared by board or offered through provincial LMS) <p>- used for both School year and SUMMER</p>	<ul style="list-style-type: none"> • Qualified Teachers • use for Online Learning if instruction provided by a <u>Continuing Education teacher</u> or if course offered during the summer • Lessons marked for full time (FT) day school pupils during the school year (Sept. -June) are not eligible for funding • Lessons marked for part time (PT) pupils taking the same course during the regular school day are not eligible for funding • Lesson marked for part time (PT) and Continuing Education (CE) pupils are eligible for funding • For programs that straddle both school year and summer periods, record information under school year 	<ul style="list-style-type: none"> • Continuing Education Grant: • Funding contingent upon # Lessons marked, not attendance – deduct lessons marked for learners that are full time day school students from Sept. to June • All lessons marked are counted in summer • Maximum funding: # of lessons marked <u>capped at 20 times course credit value</u> per student; e.g., 20 for 1.0 credit course; 10 for 0.5 credit course) times .00579 (ADE per lesson) equals equivalent ADE times \$3661 (\$21.20 per lesson marked). • For courses with maximum # lessons less than the course cap of 20, funding formula prorates number of eligible lessons to maximum # funded lessons possible • 1 ADE ~ 172.71 lessons (1/.00579); at 20 lessons per credit = 8.63 credits • Accommodation Grant – none • No Small Class Adjustment 	<ul style="list-style-type: none"> • # lessons completed counted regardless of official drop date; funding formula is not based on daily attendance

CONTINUING EDUCATION REGISTERS

B: NON-CREDIT REGISTERS



*** Daily Attendance Funding Formula**

= sum of total # sessions attended by students x hours per session ÷ 950

(# sessions : deductions only if 3 or more consecutive absences)

(950 represents full time equivalent hours for a student September to June = 190 days x 5)

2023-24 Register of enrolment in the Literacy and Numeracy Program

REGISTER	CRITERIA	FUNDING	ANALYSIS
<p>(Learning Opportunities Grant – LOG)</p> <p>Literacy and Numeracy For students facing barriers to meeting curriculum standards; lit graduation requirements; destreamed gr. 9 program</p> <ol style="list-style-type: none"> Gr 7 or 8 Remedial Literacy and Math (in summer only, gr. 6,7,8) Non-Credit Gr 9 or 10 Remedial Literacy and Math Literacy and Numeracy for Parents and Guardians <p>Used for both School Year and Summer -Programs that straddle both school year and summer periods, record information under school year</p> <p>Delivery Codes: School Day:</p> <ol style="list-style-type: none"> Lunch Before School After School Evening Weekend 	<ul style="list-style-type: none"> Qualified teachers or non-qualified teacher (1.& 2.)Pupils <u>recommended for program by principal of day school in which pupil is enrolled</u> (2.) Pupils in grades 11 and 12 may attend gr. 9 and 10 courses (3.) Parents and guardians of pupils in grades K-12 for whom the principal has recommended additional support; program <u>assists participants in supporting K -12 students</u> <ul style="list-style-type: none"> Principal recommendations must be recorded for audit purposes. Email is accepted. Summer 1.,2..3- to generate funding, student must have an enrolment record in a publicly funded school in the same school year. To generate this grant, students must be active on a count date October, March or June Private/home school students are not funded at this rate 	<ul style="list-style-type: none"> Learning Opportunities Grant: Allocation is based upon pupil attendance - pupil sessions deducted for grant for three or more consecutive absences \$7251 times equivalent ADE (pupil hours divided by 950, approximately \$7.63 per pupil hour); applies to 1,2,3 Parent/Guardians - reported against student's OEN; must be recorded in SIS as parent/guardian <u>Small Class Size Hours adjustment</u> does not apply <u>Accommodation Grant-</u> see Continuing Education Credit register example* for calculation <ul style="list-style-type: none"> ➤ Summer ONLY –1.,2. Transportation Grant <ul style="list-style-type: none"> ➤ Summer ONLY –1.,2. ➤ transportation grant for the board /ADE of pupils of the board x litnum ADE x 3 <p>NOTE:</p> <ul style="list-style-type: none"> ADEs reported on EFIS sch. 12 Summer Grade 6 to 10 programs ADE reported under summer school on schedule 12; <u>1,2,3 ADE reported on sch. 12, funding amount shown in EFIS LOG funding area-section 13</u> 	<p>Funded at a higher rate in order to accommodate <u>smaller class sizes.</u></p>

SUMMARY- LITERACY NUMERACY GRANTS (LOG)

Targeted Student Supports (TSS) Envelope

Five funding allocations including:

- **Literacy and Math Outside the School Day**
- **Tutoring Allocation**
- **Summer Learning Program Allocation (NEW!)**
- Student Success Grades 7 to 12
- Grade 7/8 Literacy and Numeracy and Student Success Teachers

The allocations within the Targeted Student Supports Envelope of the Learning Opportunities Grant are limited for use collectively on its **five** programs. School boards must use the allocations above only for these programs and must report any unspent funding as deferred revenue for future spending in these programs. There is flexibility in how school boards may use some of the individual allocations within the Targeted Student Supports Envelope, as long as the funds in total are spent on the five programs in the envelope.

Funding allocations and expenses are recorded on EFIS Data Form A2.

Additional Funding Allocations (LOG)

Tutoring Allocation (previously Ontario Focused Intervention Partnership (OFIP) Allocation) –Funding allocation appears on section 13 of EFIS schedule

The Tutoring Allocation supports school boards in initiating and expanding before- and after-school, weekend, and summer tutoring programs that provide extra help to students who are not yet achieving the provincial standard in reading, writing, or mathematics. Tutoring supports may be targeted towards supporting successful transition into a de-streamed Grade 9 program. School boards can work with schools to design and structure the tutoring programs to best fit their students' needs. The ministry encourages partnerships with existing community-based organizations that provide tutoring services. The funding is calculated using total elementary and secondary ADE and a per-pupil amount of \$4.19.

Summer Learning Program Allocation- NEW TO GSN 23-24 (used to be CODE)

This funding supports literacy and numeracy programs for elementary students who would benefit from additional learning support over the summer months to mitigate the impacts of learning loss. Funding is based on school board k to 6 enrolment. However, school boards are encouraged to fund students in Grades 7 and 8, utilizing funding from other related Tutoring Supports allocations, e.g. Literacy/Numeracy Register programs. Summer Learning Program classes must be taught by Ontario College of Teachers (OCT) certified teachers. Funding is as follows:

Base amount of \$15,000 per school board + school board's total JK to Grade 6 ADE x \$3.10 + [greater of (school board's summer 2022 SLP funding amount as set out in the GSN regulation1 - \$15,000 - school board's total JK to Grade 6 ADE x \$3.10) or \$0]

2023-24 Summer School Register- Non-Credit Granting Programs

REGISTER	CRITERIA	FUNDING	ANALYSIS
<p>(Continuing Education Grant)</p> <p>Regular day school students only</p> <p>1. Non-Credit programs for pupils with developmental disabilities (elementary & secondary)</p> <p>2. NEW: Summer Learning Program (SLP) K to 6</p> <p>2023: SB16 - 2023–24 Grants for Student Needs (GSN) Funding: Follow-Up on Summer Learning Program Allocation (SLP)</p> <p>Must be offered between 8:00am and 5:00pm</p>	<p>- Qualified teachers Required</p> <p>- Not to be used for Online Learning</p> <p>- Includes programs with <u>start and end dates in summer only</u> Use school year register for programs that include both summer and school year dates</p> <p>SLP - OnSIS will be creating new course type for SLP which will be used to report in SIS; ministry will use register data in OnSIS for data collection only, funding will be determined per ministry memo SB 16</p>	<ul style="list-style-type: none"> • Continuing Education Grant: Allocation is based upon pupil attendance - pupil sessions deducted for grant for three or more consecutive absences <ul style="list-style-type: none"> - \$3661 times equivalent ADE (pupil hours divided by 950, approximately \$3.85 per pupil hour) • SLP is funded via Board Allocations. and not through ADE funding. OnSIS data is used for student information only and not for ADE funding. • <u>Small class adjustment</u> does not apply • Accommodation Grant (all summer programs listed generate accommodation grant) <ul style="list-style-type: none"> -Components: <ul style="list-style-type: none"> - See example under Continuing Education Credit register * <p><i>May not begin until after the last school day in the 2023-24 school year, nor may they extend beyond the first school day of the 2024-25 school year.</i></p>	<ul style="list-style-type: none"> • Attendance calculations same as during school year (see notes on individual registers)

2023-24 Register of Enrolment in the Literacy and Numeracy Program – Continuing Education Students

REGISTER	CRITERIA	FUNDING	ANALYSIS
<p>(Continuing Education Grant)</p> <p>Literacy and Numeracy</p> <p>Grades 9 and 10 Remedial Literacy and Math - Continuing Education Students OR Adults on Regular Day School Register OR High Credit Day School students</p> <ul style="list-style-type: none"> - used for both School year and SUMMER - Programs that straddle both school year and summer periods, record information under school year <p>Delivery Codes:</p> <p>School Day:</p> <ol style="list-style-type: none"> 1. Lunch 2. Before School 3. After School 4. Evening 5. Weekend 	<ul style="list-style-type: none"> • Qualified teachers or non-qualified teacher • Pupils <u>recommended for program by principal of school in which pupil is enrolled</u> • Pupils in grades 11 and 12 may attend gr. 9 and 10 courses • Principal recommendation must be kept on file • Students who don't meet the criteria for higher funding rate could possibly be counted at this lower Con Ed rate if your SIS team is able to make a manual adjustment. 	<ul style="list-style-type: none"> • Learning Opportunities Grant: Allocation is based upon pupil attendance - pupil sessions deducted for grant for three or more consecutive absences • NOTE: ADULT day school or Con Ed students enrolled in a credit course - funded at CONED RATE of \$3661 times equivalent ADE (pupil hours divided by 950, approximately \$3.85 per pupil hour) • <u>Small Class Size Hours adjustment</u> does not apply • <u>Accommodation Grant</u> - see Continuing Education Credit register example* for calculation <ul style="list-style-type: none"> ➤ Summer ONLY <p>NOTE:</p> <p>ADEs reported on EFIS sch. 12</p> <ul style="list-style-type: none"> • <u>EFIS: ADE funding reported on section 6.</u> 	

2023-24 Register of Enrolment in Adult Indigenous Language Instruction

REGISTER	CRITERIA	FUNDING	ANALYSIS
<p><i>(Register of enrolment in Adult Indigenous Language Instruction)</i></p> <ul style="list-style-type: none"> • During the school year • In the summer or • From September to August • Offered during or after the school day 	<ul style="list-style-type: none"> • Qualified or non-qualified teacher • Classroom-based enrolment register • Used for all Continuing Education (CE) pupils enrolled Adult Indigenous Language non-credit courses • enrolment register must not include Full-Time(FT) or Part-time (PT) day school pupils 	<ul style="list-style-type: none"> • Continuing Ed. and Other Programs Grant: Allocation is based upon pupil daily attendance – pupil session deducted for grant for three or more consecutive absences - \$3661 times equivalent ADE (pupil hours divided by 950, approximately \$3.85 per pupil hour) - Small Class Size/Adjustment - Average enrolment method – applies only to small, remote schools 	

2023-24 Register of Enrolment in the International & Indigenous Languages Elementary (IILE) Program

REGISTER	CRITERIA	FUNDING	ANALYSIS
<p><i>(Continuing Education- Other)</i></p> <p>International and Indigenous Languages Elementary (non-credit)</p> <p>MANDATED</p> <p>OnSIS Delivery Codes:</p> <ol style="list-style-type: none"> 1. After School 2. Before School or Lunch Time 3. Integrated Extended Day 4. Late-Afternoon and Evening 5. Weekend 6. Summer <p>- used for <u>both</u> School year <i>and</i> SUMMER</p>	<ul style="list-style-type: none"> • Qualified or non-qualified teacher • Elementary day school pupils (JK to grade 8) including those from private schools • Excludes home schooled students • Funding capped at 2.5 hours per week per language per student during school year and 2.5 hours per day during summer • Languages other than English and French • Includes American Sign Language • Must be operated in compliance with the Child Care and Early Years Act, 2014. 	<ul style="list-style-type: none"> • Continuing Ed. and Other Programs Grant: Allocation is based upon: <ol style="list-style-type: none"> 1. Classroom <u>instructional hours</u> =hours/session x number of sessions (from register information in SIS) 2. Board Class Average - All Pupils of the Board from all board registers divided by number of classes (registers). Does not include Other Pupils in calculation. OnSIS does collect both POB and OP. 3. 2023-24 maximum funding per instructional hour is \$60.68. This rate applies where board class average is 23 or greater 4. Negative adjustment in per hour grant for board average (to one decimal place) less than 23, i.e., board average of 21.5 reduces hourly rate by \$1.50 (23-21.5) to \$59.18 per instructional hour. <ul style="list-style-type: none"> • Small class adjustment does not apply • Accommodation Grant - none 	<p>Optimal class size depends on cost structure. If hourly instructor rate is low, there may be an advantage to having a greater number of classes and lower-class average to generate more instructional hours.</p> <p>e.g., see <i>sample scenarios slide</i></p>

Prior Learning Assessment and Recognition (PLAR) Allocation

PLAR for mature students is a mandatory formal evaluation and accreditation process carried out under the direction of a school principal through which the principal may grant secondary school credits to mature students. **PLAR assessment services that are funded include the following:**

- \$131 for an individual student assessment for Grade 9 and 10 credits (maximum of one such assessment per mature student in any one school year)
- \$131 for an individual student equivalency assessment for Grade 11 and 12 credits (maximum of one such assessment per mature student in any one school year)
- \$394 for each completed challenge assessment for a Grade 11 or 12 full credit course, whether successful or unsuccessful.

New Definition: A mature student is a student who is at least 18 years of age on or after January 1 of the current school year and who is enrolled in a program for the purpose of obtaining an Ontario Secondary School Diploma (OSSD).

[Policy/Program Memorandum 132 - Prior Learning Assessment and Recognition for Mature Students – Revised Mandatory Requirements](#)

[CESBA PLAR Resources:](#)

[PLAR Key Revisions Chart Sept. 2023 – Comparison to PPM 132 from 2003](#)

Summary of 2023-2024 Funding Rates

Program	2022-23 adjusted	2023-24	% change	Comments
MLITSD Adult Non-Credit Language Training (per ADE)	\$3,611	\$3,661	1.38%	Usually matches EDU credit rate; new funding model beginning 2023-24.
Adult Indigenous Language Instruction	\$3,623	\$3,661	0.64%	
Literacy and Math Outside School Day - (LOG) (per ADE) Grades 7 to 10 programs for students in grades 7 to 12 (Grade 6 students eligible in summer), Parents and Guardians.	\$7,147	\$7,251	1.46%	Plus, accommodation & transportation grant in summer for students in grades 6 to 12 in summer
CON ED Literacy and Math Outside School Day (per ADE) Adult Day School, High Credit, Con Ed Credit students	\$3,623	\$3,661	1.05%	Plus, accommodation in summer
Tutoring (LOG) -per sch board Elem&Sec pupil ADE (previously OFIP Tutoring)	\$4.19	\$4.19	no change	
Int'l and Indigenous Languages Program-Elementary -per instructional hour- rate applies where board class average is 23 or more	\$59.63	\$60.68	1.76%	
Con Ed Credit: Summer, Night, Weekend, After School and Adult Day Con Ed Credit (per ADE)	\$3,623	\$3,661	1.05%	Plus, accommodation for Adult Day Con Ed, after school and summer credit
Summer Program for Developmentally Disabled (per ADE)	\$3,623	\$3,661	1.05%	Plus, accommodation
Correspondence/Self Study/Online Learning (per ADE) based on number of lessons marked	\$3,623	\$3,661	1.05%	
PLAR for Mature Students Individual Student Assessments for Grade 9/10 credits and Equivalency Assessments for grade 11/12 credits	\$130	\$131	0.77%	
PLAR for Mature Students Completed challenges for Grades 11 and 12 credits	\$390	\$394	1.03%	
Accommodation Grant : School Operations Allocation - Applies to Adult Con Ed Credit Day & After school Credit (full year), Summer (Litnum /Credit/Developmentally Disabled programs)	\$96.49/m ²	\$98.84/m ²	2.44%	
School Renewal Allocation: Applies to Adult Day & After school Credit (full year), Summer (Litnum /Credit/Developmentally Disabled programs)	\$7.89 - \$11.83/m ²	\$7.89 - \$11.83/m ²	no change	

EFIS vs OnSIS

The Ministry of Education – Financial Branch uses two systems to receive their funding information

EFIS = Education Finance Information System

OnSIS = Ontario School Information System

OnSIS provides student enrolment information to the Ministry of Education including funding data.

The EFIS packages are submitted by school boards to the ministry for funding purposes.

If EFIS data does not match OnSIS data, the ministry will reach out to your board. Funding can be clawed back or increased.

Regular School Year Programs

- 3 count dates – October 31, March 31 and June 30 – Funding Dates are October 31 and March 31, for June enrolment records are sent to OnSIS

Continuing Education Programs

- Reports once per year for September 1 to August 31 reporting cycle

Flow of Information 2023-24

1. Generate Continuing Education Registers in SIS.
2. OnSIS reports must be generated. If OnSIS reports are not ready to meet EFIS deadlines, create summary report for ADEs by register type. Data comes from summary page of attendance registers.
3. Education Finance Information System (EFIS) Forms:
 - a) Data entry into **Schedule 12 and for IILE only, Section 6** (unlike regular day schools, OnSIS data does not prepopulate the EFIS data for Con Ed. It must be entered manually).
 - b) The following sections will **automatically populate** in EFIS following 3 a) data entry:
 - **Section 13** -Learning Opportunities Allocation (LOG)
 - Base grants litnum (excl. con ed litnum) and transportation grant amounts for summer gr 6-10 litnum
 - **Data Form A2** – Enveloping Targeted Student Supports (LOG)
 - **Section 11**- School Operations and Renewal (Accommodation)
 - Generated by summer litnum gr. 6-10, summer credit, summer DD, Con Ed credit school year (daytime and after school).
 - **Section 6**- Continuing Education Allocation and Other Programs
 - Base grant funding amounts except for LOG
4. OnSIS reports must be signed off at both school and board levels. The ministry will use board level OnSIS reports to compare to EFIS data received from boards. Funding is based on OnSIS only!!!

Sample OnSIS Summary

FLOW OF INFORMATION #2

Data comes from summary page of attendance registers #1...ADE for Other Pupils is not funded.

Continuing Education Average Daily Enrolment (ADE) ADEs shown are from register samples provided. Note: EFIS Schedule 12 line reference	ADE			
	September to June		Summer	
	Pupils of the Board	Other Pupils	Pupils of the Board	Other Pupils
Continuing Education Credit–Offered during Day School sch 12- line 1.2	0.5918			
Continuing Education Credit–Offered after end of Day School				
Continuing Education Credit–Offered at Night or on Weekend				
Cont Ed: Additional prep for changing course types				
Self Study				
Correspondence				
E-Learning sch 12- line 1.4	0.7411			
Summer credit course sch 12- line 2.2			1.1116	
Summer: Additional preparation for changing course types				
Program for developmentally disabled pupils				
7/8 Remedial Literacy & Numeracy sch 12- line 1.9	0.0674			
Non-credit 9/10 Remedial Literacy & Numeracy				
Literacy & Numeracy - Parents / Guardians				
Adult Indigenous Language Instruction				
7/8 Literacy & Numeracy – Con Ed.				
7/8 Literacy & Numeracy – Adult				
7/8 Literacy & Numeracy – Fully High Credit				
9/10 Literacy & Numeracy – Con Ed				
9/10 Literacy & Numeracy – Adult				
9/10 Literacy & Numeracy – Fully High Credit				
Total Continuing Education ADE	1.4003		1.1116	

Campus: 555							
International & Indigenous Languages	Other Language Description	Total Number of Classes	Total Number of Instructors	Students - Pupils of the Board	Students - Other Pupils	Total Number of Students	Total Number of Hours
Cantonese		3	3	84	4	88	210.00
Greek		2	2	55		55	140.00
Gujarati		2	2	39		39	140.00
Italian		1	1	24		24	70.00
Korean		3	3	69		69	210.00
Persian (Farsi)		3	3	86		86	210.00
Tamil		6	6	114		114	420.00
Yoruba -register sample		1	1	9	1	10	70.00
Simplified Chinese		7	8	150		150	490.00
Total		28	29	630	5	635	1960.00

Of the Total number of classes reported, how many are offered:	
After School	1
Before School or Lunch Time	
Integrated Extended-Day Program	
Late-Afternoon and Evening Program	27
Summer	
Weekends	
Total	28

FLOW OF INFORMATION #2

-Data comes from summary page of IILE attendance registers #1

-Note, on section 6 EFIS, number of students is 630 for funding as the 5 'Other Pupils' do not count for funding

Example of PLAR - Board Summary



Ontario School Information System

FLOW OF INFORMATION #2

2023/10/26 09:32:00

BRDSUM-0004MS.00 Prior Learning Assessment and Recognition (PLAR) for Mature Students - Board Summary

Region: CR

Board Number and Name: B11111 ABC DSB Fiscal Year: 2022-2023

Board Number and Name: B11111 -ABC DSB

School No	School Name	Grade 9 or 10 Individual Assessment		Grade 11 or 12		
		Total # of Assessments	# of Assessments Eligible for Funding	Equivalency Assessment		Completed
				Total # of Assessments	# of Assessments Eligible for Funding	Total # of Challenges
887755	Day School Secondary	11	11	5	3	0.00
990444	Adult Day School	120	118	210	171	1.00
995544	Night School - 1	0	0	3	2	0.00
999111	Night School - 2	10	10	20	15	0.00
999777	Online Learning Night School	0	0	1	1	0.00
Total	5	141	50	39	39	0.00

Schedule 12 - Continuing Ed and Summer School Enrolment and PLAR

1	Continuing Education Average Daily Enrolment	Sept to June ADE	Sept to June ADE Small Class Adjustment	July and August ADE	July and August ADE Small Class Adjustment	Equivalent ADE
1.1	Indigenous Language Instruction for Adults	-	-	-	-	-
1.2	Adult Credit for Diploma Offered during Day School	0.59	-	-	-	0.59
1.2.1	Adult Credit for Diploma Offered after end of Day School	-	-	-	-	-
1.3	Adult Credit for Diploma Offered at Night or on Weekend	-	-	-	-	-
1.4	Correspondence, Self-Study, E-Learning	0.74	-	-	-	0.74
1.5	Cont Ed - Transfer Credit Courses on Mathematics (see Note 1 below)	-	-	-	-	-
1.6	Cont Ed - Additional Preparation for Changing Course Types (see Note 1 below)	-	-	-	-	-
1.7	Total Continuing Education ADE	-	-	-	-	1.33
(Sum of Items 1.1 to 1.6)					
1.8	Adult Literacy & Numeracy for Parents, s3(2) of 2018-19 ADE Reg.	-	-	-	-	-
1.9	Grade 7 & 8 Literacy & Numeracy Remedial (see Note 2 below)	0.07	-	-	-	.07
1.10	Grade 9 & 10 Non-Credit Literacy & Numeracy Remedial (see Note 2 below)	-	-	-	-	-
1.11	Grade 7 to 10 Literacy & Numeracy - Cont. Ed., Adult and Fully High Credit	-	-	-	-	-
1.12	Total Continuing Education ADE including Literacy and Numeracy	-	-	-	-	1.40
(Sum of Items 1.7 to 1.11)					

Accommodation Grant

FLOW OF INFORMATION #3 a)
Data comes from #2 OnSIS reports...ADE for Other Pupils is not funded.

Education Finance Information System (EFIS): School Board Submission of Financial Statements

Schedule 12 - Continuing Ed and Summer School Enrolment and PLAR – Continued

(Sum of Items 1.7 to 1.11)					
2	Summer School Average Daily Enrolment					
2.1	Program for developmentally disabled pupils					Accommodation Grant
2.2	Secondary: For Credit Course				1.11	
2.3	Summer School - Transfer Credit Courses on Mathematics (see Note 1 below)				-	
2.4	Summer School - Additional Preparation for Changing Course Types (see Note 1 below)				-	
2.5	Subtotal				1.11	
(Sum of Items 2.1 to 2.4)					
2.6	Summer School - Grade 7 and 8 Literacy and Numeracy Remedial (see Note 2 below)				-	Accommodation & Transportation Grant
2.7	Summer School - Grade 9 and 10 Non-Credit Literacy and Numeracy Remedial (see Note 2 below)				-	
2.8	Summer School - Gr. 7 to 10 L&N - Cont Ed., Adult and fully high credit students				-	Accommodation Grant
2.9	Total Summer School ADE				1.11	
(Sum of Items 2.5 to 2.8)					
3	Prior Learning Assessment and Recognition (PLAR)					
	(This section relates to PLAR for mature students as defined in Section 6.6 of Ontario Secondary School Grades 9 to 12. Equivalency assessments limited to one assessment per pupil during school year.)					
3.1	Number of individual student assessments for grade 9 and 10 credits					139
3.2	Number of individual student equivalency assessments for grade 11 and 12 credits					192
3.3	Number of completed challenges for grade 11 and 12 credits					2
	(where the challenge is for a partial credit, the completed challenge should be pro-rated accordingly)					

PLAR-FLOW OF INFORMATION #2
-Data comes from OnSIS reports.

Schedule 12

Section 6 - Continuing Education Allocation and Other Programs

	Adult Education, Continuing Education and Summer School	Benchmark	ADE	Allocation
6.1	Total Adult Day School Allocation	3,661.00	0.00	0
6.2	Total High Credit Allocation	3,661.00		
6.3	Total Continuing Education Allocation	3,661.00	1.33	\$4869
6.3.1	Total Cont Ed. Gr. 7 to 10 L&N - Cont Ed. Adult and fully high credit Allocation	3,661.00	0.00	0
6.4	Total Summer School Allocation	3,661.00	1.11	\$4064
6.4.1	Total SS. Grade 7 to 10 L&N - Cont. Ed. Adult and fully high credit Allocation	3,661.00	0.00	0

6.5 **Adult Education, High Credit, Continuing Education and Summer School Allocation** **\$8933**
((Item 6.1 Benchmark x ADE) + (Item 6.2 Benchmark x ADE) + (Item 6.3 Benchmark x ADE) + (Item 6.3.1 Benchmark x ADE) + (Item 6.4 Benchmark x ADE) + (Item 6.4.1 Benchmark x ADE))

6.5.1 **Adult Day School / Continuing Education Supplement Allocation** board by board allocation \$XXXX
GSN regulation table. . 2023-24

International and Indigenous Languages - Elementary

FLOW OF INFORMATION #3 a) for IILE and 3b) for programs entered above

6.6	International and Indigenous Language Course enrolment			630
6.7	International and Indigenous Language Number of classes			28
6.8	International and Indigenous Language Average class size(Item 6.6/Item 6.7)			22.5
6.9	International and Indigenous Language Number of hours			1960
		Hourly Rate		
6.10	International and Indigenous Amount before small class size adjustment(Item 6.9 x Hourly Rate)	\$60.68		\$118,933
		Class Size Threshold	Reduction per Hour	
6.11	Adjustment for Small Class SizeIf Class Size Threshold is greater than item 6.8, then the adjustment is equal to (Class Size Threshold - Item 6.8) x Reduction per Hour x Item 6.9, otherwise the adjustment is zero.	23	0.5	\$980
6.12	International and Indigenous languages amount(Item 6.10 - Item 6.11)			\$117,953

	PLAR Equivalency Assessment Amount Benchmark	PLAR Completed Challenges Grade 11-12 Benchmark	
6.13	131	394	\$44,149
6.14	International Student Recovery AmountInternational Student Recovery Amount Benchmark 1,300 x (Schedule 13 (Item 2.2 + Item 2.4.2 + Item 2.6 + Item 2.9 + Item 2.12 + Item 2.14.2 + Item 2.16 + Item 2.19) / 2)		\$1300

6.15 **Continuing Education Allocation and Other Program** Item 6.14 If Int'l student is not in your dept., report **\$171,035** in your dept. report.... **\$169,735**

REMINDERS - Prior updates: FROM 2019-20

Adult Day School/Continuing Education Supplement (EFIS Section 6-line 6.5.1)

The Adult Day School/Continuing Education Supplement, introduced in 2019–20, supports investments related to adult day school and continuing education based on local priorities and central collective agreements. Depending on the collective agreements for some employee groups, this funding may be required for compensation or staffing under the Supports for Students Fund (SSF). Each school board's funding under the Adult Day School/Continuing Education Supplement is set out in the Grants for Student Needs regulation. - ***continuing for 2023-24 School Year***

International Student Recovery Amount (ISRA) (EFIS Section 6-line 6.14)

School boards' operating allocations will be reduced by the ISRA. The ISRA is based on the ADE of fee-paying international visa students reported in OnSIS, multiplied by \$1,300 and calculated as follows: $\$1,300 \times \text{ADE}$ for international visa students. School boards are responsible for setting tuition fee amounts for international /visa students per the tuition fees regulation, which sets the minimum amount that must be charged to non-resident students.

From Technical Paper 2020–21, Spring 2020

Section 13 - Learning Opportunities Allocation

		Total Elementary	Total Secondary	Total Day School
13.1	Demographic Component Table AmountGSN regulation table. 2021-22. Col. 2			
		<i>FLOW OF INFORMATION #3 b)</i>		
13.2	Literacy and Numeracy Assistance Amount			
13.2.1	Average Daily Enrolment, Summer School - Grade 7 to 10 Literacy and Numeracy RemedialSchedule 12, items 2.6 + 2.7			
13.2.2	Average Daily Enrolment, Cont Ed - Adult Literacy & Numeracy for ParentsSchedule 12, item 1.8			
13.2.3	Average Daily Enrolment, Cont Ed - Grade 7 to 10 Literacy and Numeracy RemedialSchedule 12, items 1.9 + 1.10			0.07
13.2.4	Transportation for SS Literacy and Remedial Program Allocation(Section 9 (Item 9.22 - 9.20) / Current Year ADE Pupils of the board) X Item 13.2.1 X 3			
13.2.5	Literacy and Numeracy Assistance Amount((Item 13.2.1 + Item 13.2.2 + Item 13.2.3) >\$7,251) + Item 13.2.4			\$508
13.3	Assistance for Student Success Amount			
13.5	Tutoring AllocationTotal Day School ADE of pupils of the board x \$4.19			\$4,190
13.10	Learning Opportunities Allocation(Item 13.1 + Item 13.2.5 + Item 13.3.12 + Item 13.3.13 + item 13.5 + item 13.6 + item 13.7 + item 13.8.6)			\$4,698

Data Form A2 - Enveloping Targeted Student Supports

FLOW OF INFORMATION #3 b)

ALLOCATION

3.1	Targeted Student Supports - Literacy and Math Outside the School Day - Enveloping Current Year Allocation	\$508
Section 13, item 13.2.5	
3.2	Targeted Student Supports - Total Student Success, Grades 7 to 12 - Enveloping Current Year Allocation	
Section 13, item 13.3.12	
3.3	Targeted Student Supports - Gr. 7 & 8 Lit. and Num. and Student Success Teachers - Enveloping Current Year Allocation	
Section 13, item 13.3.13	
3.4	Targeted Student Supports - Tutoring Allocation - Enveloping Current Year Allocation	\$4190
Section 13, item 13.5	
3.5	Targeted Student Supports - Summer Learning Program Allocation - Enveloping Current Year Allocation NEW!	
Section 13, item 13.10.4	
3.6	Targeted Student Supports Category - Enveloping Current Year Allocation	\$4698
Sum of items 3.1 to 3.5	

EXPENSES

5.1	Targeted Student Supports - Literacy and Math Outside the School Day - Enveloping Operating Expenses	\$225
5.1.1	Student Success, Grades 7 to 12 - Student Learning Opportunities - Enveloping Operating Expenses	-
5.1.2	Student Success, Grades 7 to 12 - Professional Learning and Implementation - Enveloping Operating Expenses	-
5.1.3	Student Success, Grades 7 to 12 - Costs for Resources - Enveloping Operating Expenses	-
5.2	Targeted Student Supports - Total Student Success, Grades 7 to 12 Expenses - Enveloping Operating Expenses	-
Sum of items 5.1.1 to 5.1.3	
5.3	Targeted Student Supports - Gr. 7 & 8 Lit. and Num. and Student Success Teachers - Enveloping Operating Expenses	-
5.4	Targeted Student Supports - Tutoring Allocation - Enveloping Operating Expenses	- \$4473
5.5	Targeted Student Supports - Summer Learning Program Allocation - Enveloping Operating Expenses NEW!	-
5.6	Targeted Student Supports Category - Enveloping Operating Expenses	\$4698
Sum of items 5.1, 5.2, 5.3, 5.4 and 5.5	
7	Targeted Student Supports Category - Enveloping Closing Deferred Revenue	0

-Data is automatically populated into this form.

Section 11- School Operations and Renewal

FLOW OF INFORMATION #3 b)

OPERATIONS:

	Adult, Continuing Education, High Credits and Summer School	
11.4	Adult, Cont. Ed., High Credits and Summer School Average Daily EnrolmentSchedule 13, item 3.12 and 3.16 and Schedule 12, item 1.2, 1.2.1 and 2.9	1.70 ADE
11.5	Adult, CE, High Credits and Summer School Area Requirement.Item 11.4 x Adult, CE, High Credits and Summer School per Pupil Area Req. Benchmark. 9.29 sq. metres	15.79 sq. metres
11.6	Adult, CE, High Credits and Summer School Supplementary Area Factor.GSN regulation table. . Col. 4.	1.250
11.7	Adjusted Adult, CE, High Credits and Summer School Area Req. Total.Item 11.5 x item 11.6, in square metres	19.74 sq. metres
11.12	Base School Operations Allocation.Item 11.11 x Benchmark for Operating Costs. \$98.84	\$1951

RENEWAL:

11.20	Total Elementary Weighted Average Renewal Cost Per Square Meter.	11.63
11.21	Total Secondary Weighted Average Renewal Cost Per Square Meter.	11.71
11.24	Adult, Cont. Ed., High Credits and Summer School Renewal Allocation.Item 11.7 X Item 11.21	\$231

TOTAL ACCOMMODATION GRANT = 1.70 ADE X 9.29 sq metres X 1.25 X (\$98.84 + \$11.71) = \$2182

2023-24 Ontario School Information System (OnSIS) Data Submission Schedule

Submission	Data Collected	Count Date	Board Submission Sign-Off Due Date
<p>Night / Continuing Education** School Data Submission</p> <p>**Continuing Education Programs include Night Schools and Adult Continuing Education Day Schools.</p>	<ul style="list-style-type: none"> Elemental Student Data (e.g., enrolment in credit and/or non-credit continuing education programs, student achievement data, etc.) Aggregate School Data (e.g., International and Indigenous Languages Elementary (IILE) program data, etc.) 	September 5, 2024	October 31, 2024
<p>Summer School Data Submission</p>	<ul style="list-style-type: none"> Elemental Student Data (e.g., enrolment in credit and/or non-credit continuing education programs, student achievement data, etc.) Aggregate School Data (e.g., IILE program data, etc.) 		
<p>NOTES:</p> <ul style="list-style-type: none"> The ministry may begin to publicly report on the data submitted through OnSIS once a submission due date has passed. Data for schools that have not signed off their submission will not be captured in the reporting. This will be indicated in the footnotes of any products produced by the ministry. The ministry will examine the data submitted through OnSIS for data quality purposes. Data for a particular submission will be reviewed once all schools in the board have been signed-off. Boards will be contacted based on any items that are identified. 			