

Skills for Success Curriculum Resource Cover Page

Organization

CESBA

Curriculum Resource

Problem Solving and Decision Making in the Workplace

This course includes an introduction to soft skills, explores different decision-making strategies and how to solve problems in the workplace. The skills necessary for problem solving including self-confidence, resiliency, listening skills, flexibility, adaptability, and collaboration are discussed.

Real world examples are introduced as practice for the information presented in this course.

There is also a PDF version of this course available from CESBA. Activities between courses vary.

OALCF Alignment

Competency	Task Group	Level
Competency A -Find and Use Information	A1. Read continuous text	2
Competency A -Find and Use Information	A3. Extract information from films, broadcasts, and presentations	N/A
Competency B - Communicate Ideas and Information	B3. Complete and create documents	1
Competency C - Understand and Use Numbers	C1. Manage money	2

Competency D - Use Digital Technology	N/A	2
Competency E - Manage Learning	N/A	1
Competency F – Engage with Others	N/A	N/A

Goal Paths (check all that apply)

- Employment
- Apprenticeship
- Secondary School Credit
- Postsecondary
- Independence

Embedded Skills for Success (check all that apply)

- Adaptability
- Collaboration
- Communication
- Creativity and innovation
- Digital
- Numeracy
- Problem Solving
- Reading
- Writing

Notes:

Suggested milestones for this course:

Milestone 3, Milestone 14, Milestone 28, Milestone 60



Problem Solving and Decision Making in the Workplace

Online Curriculum Link Included

Pathway Pillar – Workplace Literacy

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Problem Solving and Decision Making in the Workplace

Online Version



Please click on the link below or copy and paste it into your address bar.

When clicked, the link will direct you to an online course about decision making and problem solving.

Follow the instructions in each lesson and complete the two review tasks at the end of the course.

<https://rise.articulate.com/share/r90-y43ogl7Lh7DPTuDyDJdqUY0LkmZD>