

Equivalent & Mature Credits

For specific Maplewood entry instructions refer to page 4-6

Enter all PLAR credits at time of assessment. The ministry only requires that the student be working toward a diploma to be granted the PLAR credits. As soon as a student is scheduled into a course in a school they can have the PLAR credits added to their transcript. Funding will then be granted for that PLAR assessment at the time it happens. If we wait until the student completes the rest of the credits for their diploma we may never receive any funding for the PLAR assessment as many leave before earning their diploma.

Out of Province & Non-inspected Private Schools

Regular Day School Students: Started secondary school after September 1, 1999: OSS diploma requirements: OSSLT, Community HRS, 18 compulsory credits.

Equivalent Credits for all grades are entered as bulk credits. All equivalent credits are entered as 1 course code and defined in the individual student transcript.

Course Code:	PLEONP
Credit Value:	enter the total number of equivalent credits granted for all grades
Mark:	no mark – will print EQV on transcript through Maplewood's programming
Mature Credit:	Check off the box if the student is a mature student

Compulsory credits: determined by the number of categories selected in the equivalency detail screen

Optional credits: Calculated by Maplewood with the difference of the # of compulsory categories and the total number of credits earned

PLAR Credits through Challenge

These courses are entered as a normal course directly into the history tab for a student with a % grade and a valid ministry course code. **You must identify the equivalent course code type as a challenge in the history screen.**

Mature Students

Definition of Mature Student: a student over 18 years of age as of December 31st of the current school year and has been out of school for at least 1 year (in school terms 10 months = 1 year).

You must flag the students and the PLE courses as mature in Maplewood to obtain ministry funding for the PLAR assessment. In Maplewood, on the individual student record, edit the enrolment screen, go to the **"Other Fields"** tab, check off the box beside **Mature Student**. In the PLE course – check off **Mature Credit**.

The image contains two screenshots of the Maplewood software interface. The left screenshot shows the 'Enrolment' screen with the 'Other Fields' tab selected. A red box highlights the 'Mature Student' checkbox, which is currently unchecked. The right screenshot shows the 'Transcript' screen for a PLEONP Equivalency Credits course. A red box highlights the 'Mature Credit' checkbox, which is currently checked.

Equivalent & Mature Credits

Group 1 students

OSS section 6.6: Prior Learning Assessment and Recognition policy and **OSS** diploma requirements apply to mature students who enrolled for the first time in the Ontario secondary school system and who were placed in Grade 9, 10, 11, or 12 on or after February 1, 2004.

Applicable OSS diploma requirements: OSSLT, Community HRS, 18 compulsory credits; 30 total

Total credits including PLAR: 16 credits in grade 9 & 10; 10 credits in grade 11-12

Grade 9 & 10 Equivalent Credits are entered as bulk credits under PLE0NP. All equivalent credits are entered as 1 course code and defined in the individual student transcript.

The number of grade 9 & 10 credits **including PLE0NP** cannot exceed **16 credits** with a maximum of **14 compulsory**. The 16 and 14 totals include all previously earned grade 9 & 10 credits in the transcript.

9 & 10 Course Code:	PLE0NP
Credit Value:	enter the total number of equivalent credits granted for both grade 9 & 10
Mark:	no mark – will print EQV on transcript through Maplewood’s programming
Mature Credit:	Check off the box if the student is a mature student

Compulsory credits: determined by the number of categories selected in the equivalency detail screen

Optional credits: Calculated by Maplewood with the difference of the # of compulsory categories and the total number of credits earned

Grade 11 & 12 Equivalent Credits are entered as individual course codes.

The total number of grade 11 & 12 equivalent credits cannot exceed **10 credits**.

A course is flagged compulsory based on the category assigned to it on the code file and what is still remaining to be earned as compulsory in their transcript.

Grade 11 & 12 course code	1 st 5 characters = Ministry Defined Course Code 6 th character = use standard course code that best represents the PLAR credit (example A for English language 1 credit course)
Credit value:	enter the total number of credits (usually 1 credit but technical courses could be a multiple)
Mark:	EQV in the mark column for equivalent credit
Mature Credit:	Check off the box if the student is a mature student

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Group 2 Students

OSS section 6.6: Prior Learning Assessment and Recognition policy and **OSS** diploma requirements apply to mature students who were enrolled as regular day school students in the Ontario secondary school system and who were placed in:

- Grade 9 in 1999–2000 or later
- Grade 10 in 2000–2001 or later
- Grade 11 in 2001–02 or later
- Grade 12 in 2002–03 or later

OSS PLAR policy applies to those in this group who return to the Ontario secondary school system as mature students on or after February 1, 2004.

Applicable OSS diploma requirements: OSSLT, Community HRS, 18 compulsory credits: 30 total

Total credits including PLAR: 16 credits in grade 9 & 10; 10 credits in grade 11-12

*****Student must be flagged as a Mature Student in the enrolment screen.**

Grade 9 & 10 Equivalent Credits are entered as bulk credits under PLEONP. All equivalent credits are entered as 1 course code and defined in the individual student transcript.

The number of grade 9 & 10 credits **including PLEONP** cannot exceed **16 credits** with a maximum of **14 compulsory**. The 16 and 14 totals include all previously earned grade 9 & 10 credits in the transcript.

9 & 10 Course Code:	PLEONP
Credit Value:	enter the total number of equivalent credits granted for both grade 9 & 10
Mark:	no mark – will print EQV on transcript through Maplewood’s programming
Mature Credit:	Check off the box

Compulsory credits: determined by the number of categories selected in the equivalency detail screen

Optional credits: Calculated by Maplewood with the difference of the # of compulsory categories and the total number of credits earned

Grade 11 & 12 Equivalent Credits are entered as individual course codes.

The total number of grade 11 & 12 equivalent credits cannot exceed **10 credits**.

A course is flagged compulsory based on the category assigned to it on the code file and what is still remaining to be earned as compulsory in their transcript.

Grade 11 & 12 course code:	1 st 5 characters = Ministry Defined Course Code 6 th character = use standard course code that best represents the PLAR credit (example A for English language 1 credit course)
Credit value:	enter the total number of credits (usually 1 credit but technical courses could be a multiple)
Mark:	EQV in the mark column for equivalent credit
Mature Credit:	Check off the box

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Group 3 Students

OSIS section 6.14: Equivalent Standing for Mature Students policy and **OSIS** diploma requirements apply to mature students who were enrolled previously in the Ontario secondary school system and who were placed in:

- Grade 9 before 1999–2000
- Grade 10 before 2000–2001
- Grade 11 before 2001–02
- Grade 12 before 2002–03

OSIS section 6.14: Equivalent Standing for Mature Students policy and **SSGD** requirements under *Circular H.S.1*, 1979–81 apply to mature students who were enrolled in the Ontario secondary school system before September 1, 1984.

Either: OSIS diploma requirements: 16 compulsory credits: 30 total;
Total credits including PLAR: 16 credits in grade 9 & 10; 10 credits in grade 11-12

SSGD diploma requirements: 12 compulsory credits: 27 total;
2 PLAR credits per year out of school for a max of 12 credits to a maximum total of 23 credits including PLAR

*****Student must be flagged as a Mature Student in the enrolment screen.**

Equivalent Credits for all grades are entered as bulk credits. All equivalent credits are entered as 1 course code and defined in the individual student transcript.

Course Code:	QMA0NP – maturity credits QEE0NP – equivalency credits QSE0NP – out-of-province credits QAP0NP – apprenticeship credits
Credit Value:	enter the total number of equivalent credits granted for all grades
Mark:	no mark – will print EQV on transcript through Maplewood’s programming
Mature Credit:	Check off the box

Compulsory credits: determined by the number of categories selected in the equivalency detail screen

Optional credits: Calculated by Maplewood with the difference of the # of compulsory categories and the total number of credits earned

Equivalent & Mature Credits

PLAR Bulk Equivalency Entry:

1. To enter on a student record in Maplewood:
 - a. Select the student in Maplewood – past or present
 - b. Click on the History tab, Edit
 - i. Verify that the requirement field is correct – SSGD, OSIS, OSS English 2009, OSS French 2009
 - c. Add new course record
 - d. Enter date & select course code as per instructions on pages 1-3
 - i. note the PLAR field automatically indicates equivalency due to the PLE, Q* course code
 - e. Mature credit: check off the mature checkbox if mature student
 - f. Enter the total number of credits granted (total compulsory & elective)
 - g. Click on the equivalency credits tab at top of screen
 - i. activated when PLE or Q* course code entered
 - h. Check off: different values required than defaults in codes table.
NOTE: this screen changes depending on which diploma requirement the student is working on to correctly reflect the applicable compulsory categories.
 - i. Enter credit value granted by grade & category.
 - i. 1 is the usual credit value; enter .5 for CHV2O & GLC2O
 - ii. Credits granted totals will update as values entered
 - iii. Total compulsory credits entered in detail screen must be equal to or less than total credits grants.

OSS Bulk PLAR Entry

Transcript | Substitution/Equivalency Credits | SHSM

Student Details

Year: 2016 Month: 06 Course Code and Title: PLE0NP Equivalency Credits Course Grade: 9 Course Number: Mark: Credit: 16.00 Attempted Credit: 1.00

School Completed In: Timiskaming District SS (New Liskeard, Ontario) Dual Credit Course Association: Mature Credit: ☒

Course Details

Language: English Delivery: Day School Course Type: Regular

Transcript | Substitution/Equivalency Credits * | SHSM

PLE0NP Equivalency Credits

☒ Different values required than defaults in codes table

Total Credits: 16.00 Total Credits Applied: 14.00

Category Groups	Total Credits	9	10	11	12
English	2.00	1	1		
French	2.00	1	1		
Mathematics	2.00	1	1		
Science	2.00	1	1		
History	1.00		1		
Geography	1.00	1			
Art	1.00	1			
Physical Education	2.00	1	1		
Civics	0.50		0.5		
Career Studies	0.50		0.5		
Social Science/French/Coop Gro					
Art/Bus./P.E./Fr./Coop Group					
Sci./Tech/Comp./Fr./Coop					

Equivalent & Mature Credits

PLAR Grade 11 & 12 Individual MDC Entry

1. All grade 11 & 12 courses must be entered as individual ministry defined course codes
2. Define the course codes based on the instructions in pages 1-3
 - a. Select the student in Maplewood – past or present
 - b. Click on the History tab, Edit
 - c. Add new course record
 - d. Enter date & select appropriate course code (ex BMX3EA)
 - e. Enter mark of EQV
 - f. Enter the credit value granted
 - g. Check off the mature check box if these are mature credits being granted

OSS Individual Grade 11 & 12 PLAR Entry

Transcript Substitution/Equivalency Credits SHSM

Student Details

Year: 2016 Month: 06

Course Code and Title: BMX3EA Marketing: Retail and Service Course Grade: 11 Course Number:

Mark: EQV Credit: 1.00 Attempted Credit: 1.00

School Completed In: Timiskaming District SS (New Liskeard, Ontario) Dual Credit Course Association:

PLAR Type: None Compulsory: ☐

☒ Mature Credit

Course Details

Challenge Courses – entered as above but % mark entered and PLAR field set to challenge.

Transcript Substitution/Equivalency Credits SHSM

Student Details

Year: 2016 Month: 06

Course Code and Title: BMX3EA Marketing: Retail and Service Course Grade: 11 Course Number: Select

Mark: 75 Credit: 1.00 Attempted Credit: 1.00

School Completed In: Timiskaming District SS (New Liskeard, Ontario) Dual Credit Course Association:

PLAR Type: Challenge Compulsory: ☐

☒ Mature Credit

Course Details