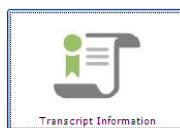


Equivalent Courses for Mature Students (PLAR)/Credits Not Yet Granted

For the purposes of OnSIS Reporting and Funding for Continuing Education students who have had an assessment for Equivalent Credits for Mature Students, the following instructions must be used.

The student must be 18 years of age on or before December 31 of the current school year. The student must be registered in the school prior to creating the course record for assessment and the Mature Student flag must be turned on in the Awards/Credits Tab of Student Programs.

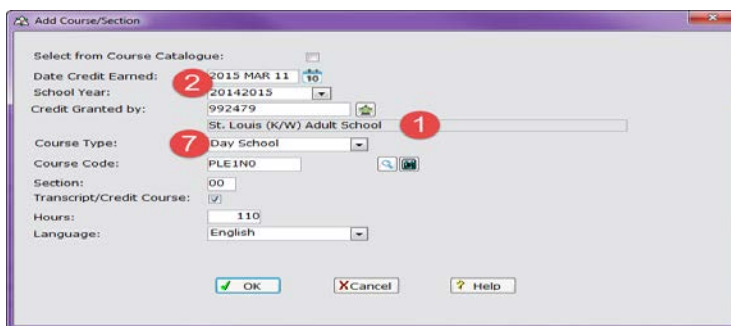
The record must be manually entered into



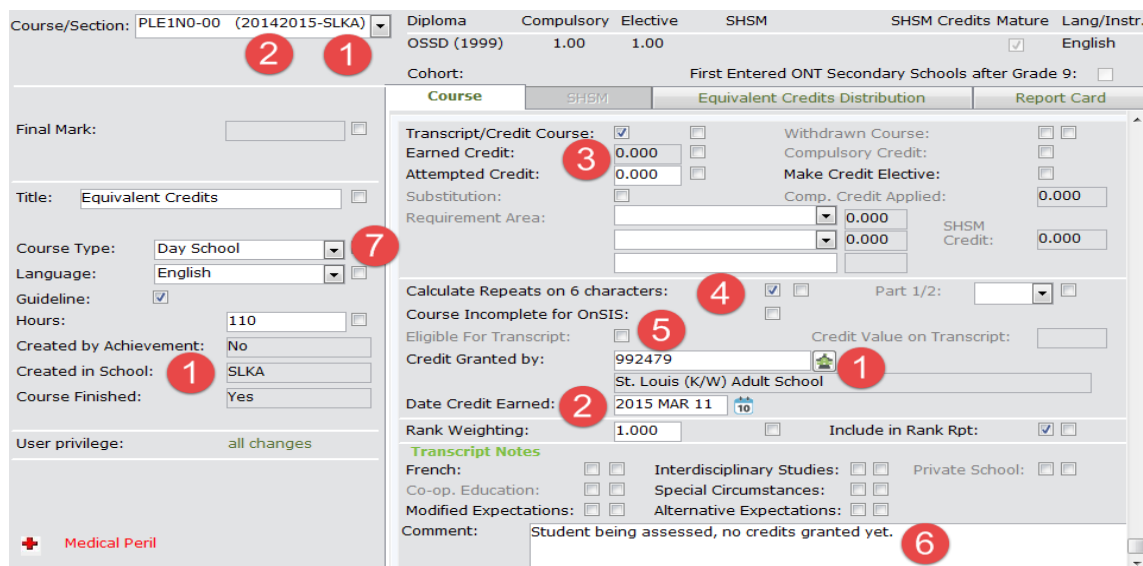
Transcript.

ADD COURSE

PLE1N0 (zero)



- 1 All schools must match in the three areas on the screen shot below
- 2 The 'Date Credit Earned' must be within the school year the 'Course/Section' was entered.
- 3 The Attempted and Earned credits must be 0.00 for the PLE1N0 course code
- 4 Calculate Repeats on 6 characters – ON
- 5 'Eligible For Transcript' – OFF
- 6 Comment – Student is being assessed, credits not granted yet
- 7 The 'Course Type' must be Day School



Equivalent Courses for Mature Students (PLAR)/Credits Granted

The Ministry only funds for one PLE within each school year. Therefore, the course codes PLE1N1, PLE1N2, PLE1N3, etc. will be used as credits are granted, one of each course code for each school year the student is granted credits.

If credits are being granted for the first time, within the same school year as the initial assessment was done (PLE1N0), delete the PLE1N0 course code. Add the course code PLE1N1. Change the Attempted Credit and the Earned Credit fields to the number of credits being granted. This information must be saved before entering the 'Equivalent Credits Distribution'. If credits are being granted for the first time, in a different school year as the initial assessment was done (PLE1N0), do not delete this course code.

- 1 All schools must match in the three areas on the screen shot below
- 2 The 'Date Credit Earned' must be within the school year the 'Course/Section' was entered.
- 3 The Attempted and Earned credits must be the total awarded for the PLE course code
- 4 Calculate Repeats on 6 characters – ON
- 5 'Eligible For Transcript' – ON
- 6 The 'Course Type' must be Day School

The screenshot shows the 'Course/Section' entry form for PLE1N1-00 (20142015-SLKA). The form includes fields for Course/Section, Diploma, Compulsory, Elective, SHSM, SHSM Credits Mature, Lang/Instr, Cohort, Course, and Report Card. The 'Equivalent Credits Distribution' table is visible on the right. A red callout bubble points to the 'Number of Credits Exempt from 34 Credit Threshold' field, which is set to .00. The bubble contains the text: 'Total above credits is equal to number of attempted and earned credits on the first page'.

Course	SHSM	Equivalent Credits Distribution	Report Card
English/Francais (Int.):	2.000	Physical Education:	0.000
English/Francais (Sr.):	0.000	Business:	0.000
French/Anglais:	1.000	Technical:	0.000
Mathematics:	1.000	Civics:	0.000
Mathematics (Sr.):	0.000	Career Studies:	0.000
Science:	1.000	Group 1:	0.000
Canadian Geography:	1.000	Group 2:	0.000
Canadian History:	0.000	Group 3:	0.000
Social Science:	0.000	Elective:	1.000
Arts:	1.000		
Number of Credits Exempt from 34 Credit Threshold:	.00	French Hours:	0
		Other French Hours:	0

If credits are earned at different times throughout the same school year, change the Attempted Credit, Earned Credit and Equivalent Credits Distribution each time credits are awarded.

The maximum number of credits for PLE courses is 16.00

Equivalent Course type should be used for grade 11 & 12 courses for mature students only. The same 'Date Credit Earned' must be used for all courses. Mature students can earn up to 10 credits via courses with "Challenge Course" or "Equivalent Course" types. Trillium validates this rule using the course type of Equiv to determine if the 10 senior course credits have been exceeded.