



CESBA Board of Directors' Meeting:

February 8, 2024

Virtual - via TEAMS platform

9:00 am – 12:00 pm

AGENDA

Global Ends

DRAFT

CESBA exists to:

- a. *Represent all Ontario School Boards delivering Adult and Continuing Education programs*
- b. *Provide advocacy, resources and supports to the members*
- c. *Promote the value of Adult and Continuing Education and Learner Pathways*

<u>Time</u>	<u>Agenda Items</u>
9:00 am	1. Call to order: Chair
9:01 am	2. Chair's remarks: Chair
9:06 am	3. Excused absences: Chair
9:07 am	4. Declarations of conflict of interest: Chair
9:08 am	5. Identification of other business: Chair a) <i>Board Linkages: CESBA 2023 Conference report – Erinn Graham-Barter to present at the March 28, 2024 Board meeting</i> b) <i>Initial feedback from Board requested by ED regarding the 2023 CESBA conference (formal Linkages exercise at next Board meeting)</i> c) <i>E.D. Performance Review (in-camera)</i> d) <i>Nominations updates/clarifications?</i>
9:13 am	6. Adoption of the agenda: Chair
9:16 am	7. Adoption of the minutes of the December 5, 2023, meeting: Chair
9:25 am	8. Items under Executive Limitations: Executive Director - for acceptance a) <i>Report on Communication and Support to the Board (EL7s - E.D. report) – Executive Director - for acceptance</i> b) <i>Report on Strategic Plan - Paul Cox</i>

9:45 am	<p>9. Items under Board Management Delegation: Chair</p> <p><i>a. Review/Conduct Board Linkages Exercise – Part 2 of the Governance review with Heather Terrence of PPG: see item #16 on the agenda</i></p> <p><i>b. Assign Board member to lead Board Linkages exercise at the March 28, 2024, Board meeting</i></p>
9:50 am	10. Ongoing projects, emerging needs: CESBA Board
9:52 pm	11. Information Sharing: CESBA Board
9:54 pm	<p>12. Other Business –</p> <p><i>a) Board Linkages: CESBA 2023 Conference report – Erinn Graham-Barter to present at the March 28, 2024 Board meeting</i></p> <p><i>b) Initial feedback from Board requested by ED regarding the 2023 CESBA conference (formal Linkages exercise at March 28, 2024 Board meeting)</i></p> <p><i>c) E.D. Performance Review (in camera)</i></p>
10:30 pm	<p>13. Items for required approval: Executive Director and Treasurer</p> <p><i>a) Financial update: update on remainder of 2023 – 2024 Fiscal (to March 31, 2024)</i></p> <p><i>b) Financial update: 2024 – 2025 CESBA Budget (April 1, 2024 – March 31, 2025)</i></p>
10:48 pm	14. Review of actions arising: who, what, when - Chair
10:49 pm	<p>15. Upcoming meetings and events</p> <p><i>a) Refer to events posted at https://cesba.com/events/</i></p>
10:50 pm	<p>16. Items under Governance: Chair</p> <p><i>a) Conduct Board Linkages/Education Exercise (Part II) – Heather Terrence, President, Pinpoint Governance Group (PGG)</i></p> <p><i>b) Assign Board member to Conduct Board Education Exercise at the March 28, 2024, Board meeting</i></p> <p><i>c) Assign Board members to review 14 Governance Policies using template – tabled at the Board meeting on Dec. 5, 2023</i></p>
11:50 – 11:56 pm	<p>17. Items under Ends: Chair</p> <p><i>a. Review/Conduct Ends Exercise – tabled (at the Board meeting on Dec. 5, 2023) for the Board meeting on Feb. 8, 2023</i></p> <p><i>b. Assign Board member to lead Ends exercise at the March 28, 2024 Board meeting</i></p>
11:56 pm	<p>18. Meeting evaluation: Norbert</p> <p><i>a) Assign Board member to evaluate the March 28, 2024 Board meeting</i></p>
12:00 pm	19. Adjournment