



Supporting Professionals. **Igniting** Learning.
Appuyer les professionnels. **Susciter** l'apprentissage.

April 25, 2024

CESBA is accepting applications to fill several vacancies on its Board of Directors.

Appointments to the CESBA Board are made by the Board on recommendations from the Nominations Committee, using a transparent set of criteria. The term for all positions is three years, starting in the fall of 2024, and is renewable once. The Board meets five times a year and all CESBA Board members participate on behalf of the CESBA membership and not on behalf of their employer or any organization.

Board members are expected to display a combination of the following *Core Competencies* for adult and continuing education staff:

- ✓ **Champion networker and collaborator**
- ✓ **Innovator**
- ✓ **System thinker with a vision**
- ✓ **Has financial acumen**
- ✓ **Flexible in thought and approach**

Other requirements for a position on the CESBA Board of Directors are:

- Commitment to linking with the CESBA membership
- Understanding that each Board member represents a diverse group of people and must therefore be willing to understand that diversity
- Interest in and capability to discuss the values underlying the actions taken by the organization
- Ability and willingness to deal with vision and the long term, rather than day-to-day details
- Ability and willingness to participate in deliberation while respecting the opinions of others
- Willingness and commitment to honour Board decisions
- Sufficient autonomy and flexibility in schedule in order to attend meetings
- Willingness to read Board meeting documents prior to Board meetings

Consideration is given to those nominees who have experience administering programs in A&CE. In addition, being sufficiently versed in policy governance would be an asset. Other skills required include: communication skills; experience with HR; policy development; data management and Strategic Planning.

APPLICATION PROCESS

To apply for a CESBA Board position, please complete, email the documents listed below to Urszula Mazur at umazur@cesba.com. **The closing date is Friday, May 24 @ 4:00 PM.**

1. Please fill out the required application form;
2. Please provide a one-page letter describing how you can contribute to CESBA (knowledge, skills and abilities that you would bring to the board) and your experience working in A&CE.

For inquiries about nominations to the CESBA Board, please contact the CESBA Executive Director at 416-597-1904 or by email at pcox@cesba.com .