

**cesba**

Ontario Association of Adult and  
Continuing Education School Board  
Administrators

**November 26, 2020**

B1 - Funding and Reporting for  
Experienced Administrators —  
What's New

# Presenters

## **Deborah Cook**

Technology Administrator  
Community and International Education Services  
York Region District School Board  
Tel: (905) 884-2046 ext. 179  
Email: [deborah.cook@yrdsb.ca](mailto:deborah.cook@yrdsb.ca)

## **Rene Bourget**

Comptroller of Finance  
Adult Alternative Continuing Education  
Upper Canada District School Board  
Tel: (613) 346-9626 ext. 4950  
Email: [rene.bourget@ucdsb.on.ca](mailto:rene.bourget@ucdsb.on.ca)

## **Namita Aggarwal**

Program Manager –Administrative Services  
Continuing Education  
Toronto District School Board  
Tel: (416) 394-7497  
Email: [namita.aggarwal@tdsb.on.ca](mailto:namita.aggarwal@tdsb.on.ca)

# Being 'In the know': Planning Considerations.....

1. Have you taken an inventory of all programs for which your department is responsible? Are your programs recorded on the appropriate attendance register?
2. Are you in contact with:
  - Budget/Finance department for both funding and cost side of operations?
  - Student Information System (SIS) Department?
  - Other boards?
  - Ministry of Education:
    - [OnSIS\\_SISOn@ontario.ca](mailto:OnSIS_SISOn@ontario.ca) *OnSIS Helpdesk OR 416 212-6366 or 1 888-275-5934*
    - [enrolment@ontario.ca](mailto:enrolment@ontario.ca) *for questions on registers etc.*
    - [Ministry Finance Officer](#) Find your board contact
3. How would you do in an enrolment and/or financial audit conducted by EDU, your board or other? What systems do you have in place for tracking and monitoring expenses by program?
4. Who determines your bottom line budget and actual results? Are you acknowledged for all grants that you generate? How do you project revenues and expenses on a yearly basis? Do you connect revenue and expense forecasts?
5. Program data: As of 2018-19 EDU funding claim based on OnSIS reports. How will you reconcile your data? Do you have the tools to analyze achievement and enrolment data? Are you able to 'tell your story' using data?

<http://www.edu.gov.on.ca/eng/policyfunding/funding.html>

## Information on the 2020-21: Grants for Student Needs (GSN)

### “B” and “SB” Memoranda

- Memorandum 2020 B08: [Grants for Student Needs \(GSN\) Funding for 2020-21](#)
- Memorandum 2020 B10: [2020-21 Priorities and Partnership Fund](#) (formerly EPO grants)

### Appendix A – [2020-21 Priorities and Partnerships Funding Allocations](#)

- Memorandum 2020 SB06: [Special Education Grant Funding for 2020-21](#)

### Ministry Publications

- [Technical Paper 2020-21](#) (PDF, 1.52 Mb)

### Previous Years

[2020-21 Education Funding](#)

# MINISTRY OF EDUCATION

## CONTINUING EDUCATION PROGRAMS

### Notes: Pertaining to all Continuing Education Registers

- All programs that employ non-grid teachers (hourly wage) must be recorded on Continuing Education registers.
- All teachers/instructors must be directly employed by the Board.
- Credit course teachers must be qualified through OCT.
- All registers should be generated upon program completion and then saved, e.g., electronic copy or printed copy. Follow records retention policy of both board and ministry. Ministry requires current plus 2 previous years.
- Principal sign off is required on attendance registers.
- As of 2018-2019, all funding data is based on OnSIS reports. EDU will expect EFIS submission to match OnSIS. If they don't match the, your Board may have to explain the variances and provide an update.

# Changes to Coned Registers Since 2017

School Year	Which Register	Changes
2017-18	Literacy and Numeracy Program	Grade 6 eligible for funding in Literacy/Numeracy Program Summer Only
2018-19	Continuing Education Credit Courses - During School Year	Professional Development for Teachers - During Scheduled Class Time - Attendance Reason Code C - Funded Day
2018-19	Literacy and Numeracy Program	Continuing Education Students eligible for funding at the Con Ed rate
2018-19	All Registers	Retention - For Audits - retain current year plus previous two school years
2020-21	All Registers	Gender Identification on the Pupil Eligibility Attestation Form
2020-21	All Registers	Student Gender has been updated including following two options: N – Prefer Not to Disclose, S – Prefer to Specify: _____
2020-21	Literacy and Numeracy Program	Specific Breakdown of Course Type - Literacy or Math or Both to be collected

# COVID - 19 - Updates

Date	Decisions from Ministry	Impacts
March - June 2020	School Closure	Attendance was recorded with "G" code which converted to 'C' (cancelled and funded session) code on the register during this time.
2019-20	Upcoming Graduates	Community Involvement Hour Requirements - Waived Literacy Requirements - Waived
June 2020	Final Grades	Final marks were not to be decreased from what they were on March 13, 2020.
June 2020	Final Mark of I for Grade 11/12	If there was insufficient evidence of successful course completion, a mark of 'I' was assigned and was reported to OnSIS as incomplete.
Summer 2020	Attendance	Attendance recorded per past practice prior to Ministry mandated closure. The exception was Adult ESL funded by MCCSS who used the 'C' code.
Summer 2020	Credit Upgrading	Students had opportunity to retake course and to improve mark of course they had passed from 2019-20 school year as a 55 hour course.
2020-21	Attendance	Record as in past practice due to schools being open.
2020-21	Upcoming Graduates	Literacy graduation requirement will be waived for all students graduating.

# Definitions of Remote and Online Learning

A classroom may include virtual courses delivered at a distance through synchronous, two-way videoconferencing services. All students must attend programming at a satellite location in Ontario, such as another campus, school, library, as well as other organizations funded by Ontario such as colleges of applied arts and technology, publicly assisted universities or a Contact North site. With the exception of the pupil's placement component of a cooperative education course.

## **Remote Learning**

Learning that occurs when classes are taught at a distance and when students and educators are not in a conventional classroom setting. Remote learning takes place in times of extended interruption to in-person learning – for example, as a result of a pandemic or natural disaster. Classes can be synchronous or asynchronous and can be taught online through a Learning Management System (LMS) or by using videoconferencing tools. In some cases, they may be delivered through emails print materials, broadcast media, or telephone calls.

## **Online Learning**

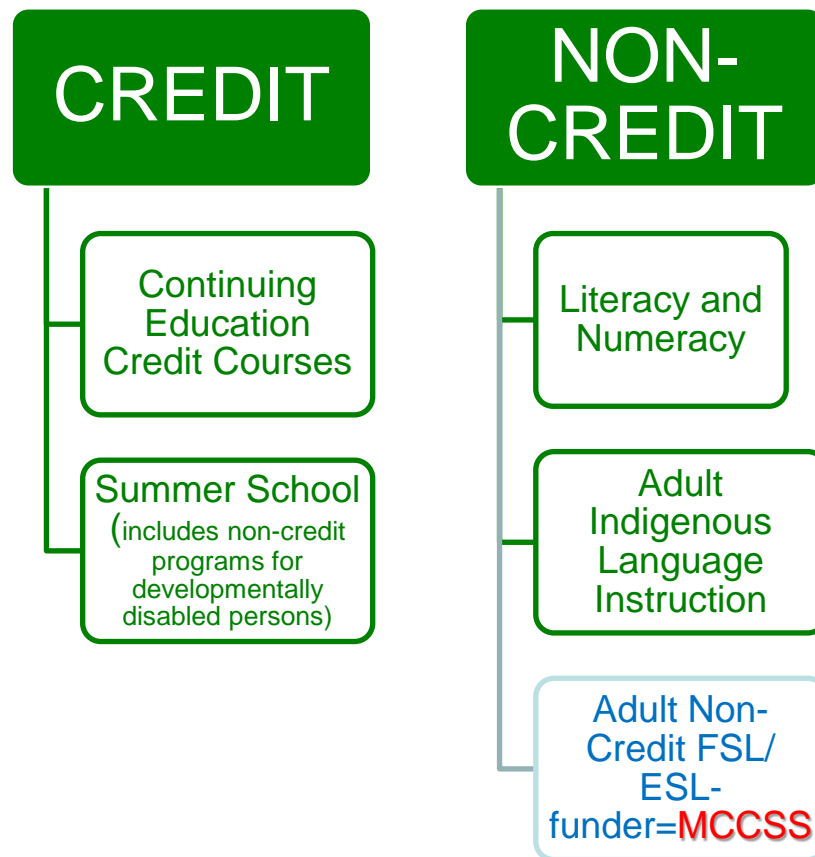
Courses that are specifically designed to be taught in a fully online format (formerly referred to as “e-Learning”). Online learning relies on communication between pupils and teachers through the internet or any other digital platform and does not require pupils and teachers to be face-to-face with each other or with their teacher. For clarity, OnSIS will be reflecting these changes in future updates.



# CONTINUING EDUCATION REGISTERS - A:

## A) FUNDING BASED ON DAILY ATTENDANCE *Average Daily Enrolment (ADE) Formula*

=sum of total # sessions attended by students x hours per session ÷ 950  
(# sessions : deductions only if 3 or more consecutive absences)  
(950 represents full time equivalent hours for a student Sept to June = 190 days x 5)



## 2020-21 Continuing Education Credit Courses

REGISTER	CRITERIA	FUNDING
<p><b><i>(Continuing Education)</i></b>  <b>Continuing Education Credit Courses</b></p> <ol style="list-style-type: none"> <li>ConEd Credit (school day, after end of school day ending by 5pm, night, weekend)</li> <li>Additional Prep. For changing course types (OS 7.2.4)</li> <li>Mathematics course(s) for changing course types (OS 7.2.4)</li> <li>Cooperative Education</li> <li>Credit Recovery</li> </ol> <p><b>If Adult School, USED FOR BOTH SCHOOL YEAR AND <u>SUMMER</u> PROGRAMS.</b></p>	<ul style="list-style-type: none"> <li>Qualified teachers</li> <li><u>Excludes full time day school (grid teacher taught) pupils</u> if course is taken during the day school instructional program.</li> <li><b>Instructional hours: 90 to 110 maximum</b></li> <li>For programs that straddle both school year and summer periods, record information under school year</li> </ul>	<ul style="list-style-type: none"> <li><b>Continuing Education Grant: Allocation is based upon pupil attendance-</b> pupil sessions deducted for grant for three or more consecutive absences <ul style="list-style-type: none"> <li><b>-\$3561</b> times equivalent ADE (pupil hours divided by 950, approximately \$3.75 per pupil hour)</li> <li>-funding not contingent upon student success in earning credit</li> <li><u>Small Class Size Adjustment – Average Enrolment method</u> -applies only to small, remote schools.</li> </ul> </li> <li><b>Accommodation Grant</b> (Credit programs offered during the <u>day, after end of school day or summer only</u>); <b>EFIS</b> section 11</li> </ul> <p><u>*Components and rates for 2020-21:</u></p> <ol style="list-style-type: none"> <li>School Operation : \$91.56</li> <li>School Renewal: \$7.89– \$11.83 (secondary rate; board specific depending on school age)</li> <li>Benchmark Area Requirement per Pupil: 9.29 sq. metres</li> <li>Secondary Supplementary School Area Factor (board specific) e.g. <b>1.25</b></li> </ol> <p>Example accommodation calculation using maximum renewal rate:            =ADE x 9.29 sq. meters x (91.56+11.83) x 1.25  <b>=ADE x \$1200.62</b></p>

# 2020-21 Summer School

REGISTER	CRITERIA	FUNDING	ANALYSIS
<p><b><i>(Continuing Education)</i></b>  <b>Summer School</b>  <b><i>(Regular day school students only)</i></b></p> <ol style="list-style-type: none"> <li>1. Credit courses delivered through classroom instruction</li> <li>2. Additional Prep. For changing course types (OS 7.2.4)</li> <li>3. Mathematics course(s) for changing course types (OS 7.2.4)</li> <li>4. Cooperative Education</li> <li>5. Credit Recovery</li> <li>6. Non-Credit programs for pupils with developmental disabilities (elementary &amp; secondary)</li> </ol> <p><b>Must be offered between 8:00am and 5:00pm</b></p>	<ul style="list-style-type: none"> <li>- Qualified teachers Required</li> <li>- Not to be used for e-Learning</li> <li>- Includes programs with <u>start and end dates in <b>summer only</b></u> Use school year register for programs that include both summer and school year dates</li> <li>- Full credit course must be scheduled for 110 hours</li> <li>- Coop maximum 110 funded hours including pre-placement, integration and placement; full credits only (no half credits)</li> <li>- register is used for students who were enrolled in a day school program offered by a board or who were enrolled in a private school.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Continuing Education Grant: Allocation is based upon pupil attendance</b> - pupil sessions deducted for grant for three or more consecutive absences               <ul style="list-style-type: none"> <li>- \$3561 times equivalent ADE (pupil hours divided by 950, approximately \$3.75 per pupil hour)</li> </ul> </li> <li>• <u>Small class adjustment</u> does not apply</li> <li>• <b>Accommodation Grant</b> (all summer programs listed generate accommodation grant)               <ul style="list-style-type: none"> <li>-Components:                   <ul style="list-style-type: none"> <li>-<b><i>Please see example under Continuing Education Credit register *</i></b></li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Attendance calculations same as during school year (see notes on individual registers).</b></li> </ul>

# 2020-21 Literacy and Math Outside the School Day

REGISTER	CRITERIA	FUNDING	ANALYSIS
<p><b>(Learning Opportunities Grant – LOG)</b></p> <p><b>Literacy and Numeracy</b></p> <ol style="list-style-type: none"> <li>Gr 7 or 8 Remedial Literacy and Math (in summer only, gr. 6,7,8)</li> <li>Non-Credit Gr 9 or 10 Remedial Literacy and Math</li> <li>Literacy and Numeracy for Parents and Guardians</li> <li><i>Grades 7 to 10 Remedial Literacy and Math -Continuing Education Students OR Adults on Regular Day School Register</i></li> </ol> <p>- used for both School year <i>and</i> SUMMER</p> <p><b>Delivery Codes:</b>            School Day:            1. Lunch            2. Before School            3. After School            4. Evening            5. Weekend</p>	<ul style="list-style-type: none"> <li>Qualified teachers or non-qualified teacher</li> <li>(1.&amp; 2.)Pupils <u>recommended for program by principal of day school in which pupil is enrolled</u></li> <li>(2.) Pupils in grades 11 and 12 may attend gr. 9 and 10 courses</li> <li>(3.) Parents and guardians of pupils in grades K-12 for whom the principal has recommended additional support; program <u>assists participants in supporting K -12 students</u></li> <li>Principal recommendation must be kept on file</li> <li>Programs that straddle both school year and summer periods, record information under school year</li> <li><b>Summer 1.,2..3-</b> to generate funding, student must have an enrolment record in a publicly funded school in the same school year.</li> <li><b>Private/home school students are not funded</b></li> </ul>	<ul style="list-style-type: none"> <li><b>Learning Opportunities Grant: Allocation is based upon pupil attendance</b> - pupil sessions deducted for grant for three or more consecutive absences</li> <li>\$6941.00 times equivalent ADE (pupil hours divided by 950, approximately \$7.31 per pupil hour); applies to 1,2,3</li> <li>Parent/Guardians - reported against student's OEN; must be recorded in SIS as parent/guardian</li> <li><b>NOTE: 4.,ADULT day school or Con Ed enrolled in a credit course funded for litnum at CONED RATE of \$3561</b></li> <li><u>Small Class Size Hours adjustment</u> does not apply</li> <li><u>Accommodation Grant</u>- see ConEd Credit register example* for calculation           <ul style="list-style-type: none"> <li>➤ Summer ONLY –1.,2.,4.</li> </ul> </li> <li>Transportation Grant           <ul style="list-style-type: none"> <li>➤ Summer ONLY –1.,2.,4.</li> <li>➤ transportation grant for the board /ADE of pupils of the board x litnum ADE x 3</li> </ul> </li> </ul> <p><b>NOTE:</b></p> <ul style="list-style-type: none"> <li>ADEs reported on EFIS sch. 12</li> <li>Summer Grade 6 to 10 programs ADE reported under summer school on schedule 12;</li> <li><u>1,2,3 ADE reported on sch. 12, funding amount shown in EFIS LOG funding area-section 13</u></li> </ul>	<p>Funded at a higher rate in order to accommodate <u>smaller class sizes.</u></p>

## CONTINUING EDUCATION REGISTERS -B:

### B) Funding Formulas other than ADE (daily attendance):

#### CREDIT

Correspondence  
/Self Study/ e-  
Learning

*\*Formula based on  
# lessons marked*

#### NON- CREDIT

International and  
Indigenous  
Languages  
Elementary

*\*Formula based on  
number of  
instructional hours  
and class average*

# 2020-21 International and Indigenous Languages Program

REGISTER	CRITERIA	FUNDING	ANALYSIS
<p><i>(Continuing Education- Other)</i></p> <p><b>International and Indigenous Languages Elementary (non-credit)</b></p> <p><b>MANDATED</b></p> <p>OnSIS Delivery Codes:</p> <ol style="list-style-type: none"> <li>1. After School</li> <li>2. Before School or Lunch Time</li> <li>3. Integrated Extended Day</li> <li>4. Late-Afternoon and Evening</li> <li>5. Weekend</li> <li>6. Summer</li> </ol> <p>- used for <u>both</u> School year <i>and</i> <b>SUMMER</b></p>	<ul style="list-style-type: none"> <li>• Qualified or non-qualified teacher</li> <li>• Elementary day school pupils (JK to grade 8) including those from private schools</li> <li>• Funding capped at 2.5 hours per week per language per student during school year and 2.5 hours per day during summer</li> <li>• Languages other than English and French</li> <li>• Includes American Sign Language</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Continuing Ed. and Other Programs Grant: Allocation is based upon</b> classroom <u>instructional hours</u> (from register information)</li> <li>• 2020-21 maximum funding per instructional hour is \$58.08. This rate applies where board class average is 23 or greater</li> <li>• Negative adjustment in per hour grant for board average (to one decimal place) less than 23, i.e., board average of 21.5 reduces hourly rate by \$1.50 (23-21.5) to \$56.58 per instructional hour.</li> <li>• Small class adjustment does not apply</li> <li>• Accommodation Grant - none</li> </ul>	<p>Optimal class size depends on cost structure. If hourly instructor rate is low, there may be an advantage to having a greater number of classes and lower class average to generate more instructional hours.</p> <p>e.g., see <i>sample scenarios slide</i></p>

## 2020-21 Correspondence/Self Study/Online learning

REGISTER	CRITERIA	FUNDING	ANALYSIS
<p><b>(Continuing Education)</b> Correspondence/ Self-Study / Online Learning Courses</p> <ul style="list-style-type: none"> <li>• Use of Independent Learning Centre (ILC) materials</li> <li>• Correspondence/ Self Study course</li> <li>• Online Learning through Con Ed (courses prepared by board or offered through provincial LMS)</li> </ul> <p>- used for both School year <i>and</i> <b>SUMMER</b></p>	<ul style="list-style-type: none"> <li>• Qualified Teachers</li> <li>• use for <b>Online learning</b> if instruction provided by a <u>continuing education teacher</u> or if course offered during the summer</li> <li>• Lessons marked for full time (FT) day school pupils during the school year (Sept. -June) are <u>not eligible for funding</u></li> <li>• Lessons marked for part time (PT) pupils taking the same course during the regular school day are <u>not eligible for funding</u></li> <li>• Lesson marked for part time (PT) and Continuing Education (CE) pupils are eligible for funding</li> <li>• For programs that straddle both school year and summer periods, record information under school year</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Continuing Education Grant:</b></li> <li>• <b>Funding contingent upon # Lessons marked, not attendance</b> – <u>deduct lessons marked for learners that are full time day school students</u> from Sept. to June</li> <li>• All lessons marked are counted in summer</li> <li>• Maximum funding: # of lessons marked <u>capped at 20 times course credit value</u> per student; e.g., 20 for 1.0 credit course; 10 for 0.5 credit course) times .00579 (ADE per lesson) equals equivalent ADE times \$3561 (\$20.62 per lesson marked).</li> <li>• For courses with maximum # lessons less than the course cap of 20, funding formula prorates number of eligible lessons to maximum # funded lessons possible</li> <li>• <b>1 ADE ~ 172.71 lessons (1/.00579); at 20 lessons per credit = 8.63 credits</b></li> <li>• Accommodation Grant – none</li> <li>• No Small Class Adjustment</li> </ul>	<ul style="list-style-type: none"> <li>• # lessons completed counted regardless of official drop date; funding formula is not based on daily attendance</li> </ul>

<b>Program</b>	<b>2019-20</b>	<b>2020-21</b>	<b>% change</b>	<b>Comments</b>
MCCSS Adult Non-Credit FSL/ESL Language Training (per ADE)	\$3,491	\$3,561	2.01%	Usually matches EDU credit rate
Adult Indigenous Language Instruction	\$3,491	\$3,561	2.01%	
Literacy and Math Outside School Day (LOG) (per ADE) Grades 7 to 10 programs for students in grades 7 to 12 (Grade 6 students eligible in summer), Parents and Guardians.	\$6,804	\$6,941	2.01%	Plus accommodation & transportation grant in summer for students in grades 6 to 12 in summer
CON ED Literacy and Math Outside School Day (per ADE) Adult Day School, High Credit, Con Ed Credit students	\$3,491	\$3,561	2.01%	Plus accommodation in summer
Tutoring (LOG) -per Elem&Sec pupil ADE (previously OFIP Tutoring)	\$4.19	\$4.19	0.00%	
Int'l and Indigenous Languages Program-Elementary -per instructional hour- rate applies where board class average is 23 or more	\$57.02	\$58.08	1.86%	
Con Ed Credit: Summer, Night, Weekend, After School and Adult Day Con Ed Credit (per ADE)	\$3,491	\$3,561	2.01%	Plus accommodation for Adult Day Con Ed, after school and summer credit
Day School 21 & over	\$3,491	\$3,561	2.01%	
High Credits Secondary (regular day school under 21 over 34 credits)	\$3,491	\$3,561	2.01%	
Summer Program for Developmentally Disabled (per ADE)	\$3,491	\$3,561	2.01%	Plus accommodation
Correspondence/Self Study/Elearning (per ADE)	\$3,491	\$3,561	2.01%	
PLAR for Mature Students Individual Student Assessments for Grade 9/10 credits and Equivalency Assessments for grade 11/12 credits	\$126	\$128	1.59%	
PLAR for Mature Students Completed challenges for Grades 11 and 12 credits	\$377	\$384	1.86%	
Accommodation Grant : School Operations Allocation - Applies to Adult Day & After school Credit (full year), Summer (Litnum /Credit/Developmentally Disabled programs)	\$90.36/m <sup>2</sup>	\$91.56/m <sup>2</sup>	1.33%	
School Renewal Allocation: Applies to Adult Day & After school Credit (full year), Summer (Litnum /Credit/Developmentally Disabled programs)	\$9.10 - \$13.64/ m <sup>2</sup>	\$7.89 - \$11.83/ m <sup>2</sup>	-13.30%	



# Flow of Information 2020-21

1. Generate Con Ed Registers in SIS.
2. If OnSIS reports are not ready to meet EFIS deadlines, create summary report for ADEs by register type. Method will vary depending on SIS system used.

3. Education Finance Information System (EFIS) Forms:
  - a) Schedule 12 and Section 6 (IILE)- Data entry

The following sections will automatically populate following 3 a):

- Section 13-Learning Opportunities Grant (LOG)
  - Base grants litnum (excl. con ed litnum) and transportation grant amounts for summer gr 6-10 litnum
- Section 11-Accommodation Grants (Operations and Renewal)
  - Generated by summer litnum gr. 6-10, summer credit, summer DD, Con Ed credit school year (daytime and after school).
- Section 6- Continuing Education Grants
  - Base grants except for LOG; IILE directly entered into section 6 and funding auto populated

4. OnSIS reports must be signed off at both school and board levels. The ministry will use board level OnSIS reports to compare to EFIS data received from boards.

# Sample OnSIS Summary

## FLOW OF INFORMATION #4

Data comes from summary page of attendance registers #1...

Continuing Education Average Daily Enrolment (ADE)	ADE			
	September to June		Summer	
	Pupils of the Board	Other Pupils	Pupils of the Board	Other Pupils
<i>Note EFIS Schedule 12 line reference</i>				
Continuing Education Credit-Offered during Day School <i>sch12: line1.2</i>	0.83			
Continuing Education Credit-Offered after end of Day School				
Continuing Education Credit-Offered at Night or on Weekend				
Cont Ed: Transfer credit on math				
Cont Ed: Additional prep for changing course types				
Self Study				
Correspondence				
E-Learning <i>sch12: line1.4</i>	0.65			
Summer credit course <i>sch12: line2.2</i>			1.01	
Summer: Transfer credit on math				
Summer: Additional preparation for changing course types				
Program for developmentally disabled pupils				
7/8 Remedial Literacy & Numeracy				
Non-credit 9/10 Remedial Literacy & Numeracy <i>sch12: line1.10</i>	0.11			
Literacy & Numeracy - Parents / Guardians				
Adult Indigenous Language Instruction				
7/8 Literacy & Numeracy – Con Ed.				
7/8 Literacy & Numeracy – Adult				
7/8 Literacy & Numeracy – Fully High Credit				
9/10 Literacy & Numeracy – Con Ed				
9/10 Literacy & Numeracy – Adult				
9/10 Literacy & Numeracy – Fully High Credit				
<b>Total Continuing Education ADE</b>	<b>1.59</b>		<b>1.01</b>	

Sample International Languages OnSIS summary-  
recorded in section 6 of EFIS.

Campus: 579							
International Languages	Other Language Description	Total Number of Classes	Total Number of Instructors	Students - Pupils of the Board	Students - Other Pupils	Total Number of Students	Total Number of Hours
Cantonese		1	1	12	2	14	75.00
<b>Total</b>		<b>1</b>	<b>1</b>	<b>12</b>	<b>2</b>	<b>14</b>	<b>75.00</b>

Of the Total number of classes reported, how many are offered:	
After School	
Before School or Lunch Time	
Integrated Extended-Day Program	
Late-Afternoon and Evening Program	1
Summer	
Weekends	
<b>Total</b>	<b>1</b>

**FLOW OF INFORMATION #4**

*-Data comes from summary page of IILE attendance registers #1*

*-Note, on section 6 EFIS, number of students is 12 for funding as the 2 'Other Pupils' do not count for funding*

Campus: All							
International Languages	Other Language Description	Total Number of Classes	Total Number of Instructors	Students - Pupils of the Board	Students - Other Pupils	Total Number of Students	Total Number of Hours
Cantonese		1	1	12	2	14	75.00
<b>Grand Total</b>		<b>1</b>	<b>1</b>	<b>12</b>	<b>2</b>	<b>14</b>	<b>75.00</b>

## Schedule 12 - Continuing Ed and Summer School Enrolment and PLAR

1	Continuing Education Average Daily Enrolment	Sept to June ADE	Sept to June ADE Small Class Adjustment	July and August ADE	July and August ADE Small Class Adjustment	Equivalent ADE
1.1	Indigenous Language Instruction for Adults	-	-	-	-	-
1.2	Adult Credit for Diploma Offered during Day School					
1.2.1	Adult Credit for Diploma Offered after end of Day School	0.83	-	-	-	0.83
1.3	Adult Credit for Diploma Offered at Night or on Weekend	-	-	-	-	-
1.4	Correspondence, Self-Study, E-Learning	0.65				0.65
1.5	Cont Ed - Transfer Credit Courses on Mathematics (see Note 1 below)	-				-
1.6	Cont Ed - Additional Preparation for Changing Course Types (see Note 1 below)	-				-
1.7	<b>Total Continuing Education ADE</b>	-	-	-	-	1.48
	.....(Sum of Items 1.1 to 1.6)					
1.8	Adult Literacy & Numeracy for Parents, s3(2) of 2018-19 ADE Reg.	-				-
1.9	Grade 7 & 8 Literacy & Numeracy Remedial (see Note 2 below)	-				-
1.10	Grade 9 & 10 Non-Credit Literacy & Numeracy Remedial (see Note 2 below)	0.11				0.11
1.11	Grade 7 to 10 Literacy & Numeracy - Cont. Ed., Adult and Fully High Credit	-				-
1.12	<b>Total Continuing Education ADE including Literacy and Numeracy</b>	-	-	-	-	1.59
	.....(Sum of Items 1.7 to 1.11)					

Accommodation Grant

## Schedule 12 - Continuing Ed and Summer School Enrolment and PLAR – Continued

	.....(Sum of Items 1.7 to 1.11)					
2	Summer School Average Daily Enrolment					
2.1	Program for developmentally disabled pupils					
2.2	Secondary: For Credit Course			1.01		
2.3	Summer School - Transfer Credit Courses on Mathematics (see Note 1 below)			-		Accommodation Grant
2.4	Summer School - Additional Preparation for Changing Course Types (see Note 1 below)			-		
2.5	Subtotal			1.01		
	.....(Sum of Items 2.1 to 2.4)					
2.6	Summer School - Grade 7 and 8 Literacy and Numeracy Remedial (see Note 2 below)			-		Accommodation & Transportation Grant
2.7	Summer School - Grade 9 and 10 Non-Credit Literacy and Numeracy Remedial (see Note 2 below)			-		
2.8	Summer School - Gr. 7 to 10 L&N - Cont Ed., Adult and fully high credit students			-		Accommodation Grant
2.9	Total Summer School ADE			1.01		
	.....(Sum of Items 2.5 to 2.8)					
3	Prior Learning Assessment and Recognition (PLAR)					
	(This section relates to PLAR for mature students as defined in Section 6.6 of Ontario Secondary School Grades 9 to 12. Equivalency assessments limited to one assessment per pupil during school year.)					
3.1	Number of individual student assessments for grade 9 and 10 credits					215
3.2	Number of individual student equivalency assessments for grade 11 and 12 credits					240
3.3	Number of completed challenges for grade 11 and 12 credits					4
	(where the challenge is for a partial credit, the completed challenge should be pro-rated accordingly)					

## Section 6 - Continuing Education Allocation and Other Programs

Adult Education, Continuing Education and Summer School		Benchmark	ADE	Allocation
6.1	Total Adult Day School Allocation	3,561.00	0.00	0
6.2	Total High Credit Allocation	3,561.00	0.00	0
6.3	Total Continuing Education Allocation	3,561.00	1.48	\$5,270
6.3.1	Total Cont Ed. Gr. 7 to 10 L&N - Cont Ed. Adult and fully high credit Allocation	3,561.00	0.00	0
6.4	Total Summer School Allocation	3,561.00	1.01	\$3,597
6.4.1	Total SS. Grade 7 to 10 L&N - Cont. Ed. Adult and fully high credit Allocation	3,561.00	0.00	0
<b>6.5</b>	<b>Adult Education, High Credit, Continuing Education and Summer School Allocation</b>			<b>\$8,867</b>
	.....(Item 6.1 Benchmark x ADE) + (Item 6.2 Benchmark x ADE) + (Item 6.3 Benchmark x ADE) + (Item 6.3.1 Benchmark x ADE) + (Item 6.4 Benchmark x ADE) + (Item 6.4.1 Benchmark x ADE)			
<b>6.5.1</b>	<b>Adult Day School / Continuing Education Supplement Allocation</b>		board by board amount	\$XXXX
<b>International and Indigenous Languages - Elementary</b>				
6.6	International and Indigenous Language Course enrolment			12
6.7	International and Indigenous Language Number of classes			1
6.8	International and Indigenous Language Average class size .....(Item 6.6/Item 6.7)			12.0
6.9	International and Indigenous Language Number of hours			75
		Hourly Rate		
6.10	International and Indigenous Amount before small class size adjustment .....(Item 6.9 x Hourly Rate)	\$58.08		\$4,356
		Class Size Threshold	Reduction per Hour	
6.11	Adjustment for Small Class Size .....If Class Size Threshold is greater than item 6.8, then the adjustment is equal to (Class Size Threshold - Item 6.8) x Reduction per Hour x Item 6.9, otherwise the adjustment is zero.	23	11	\$825
<b>6.12</b>	<b>International and Indigenous languages amount</b>			<b>\$3,531</b>
	.....(Item 6.10 - Item 6.11)			
		PLAR Equivalency Assessment Amount Benchmark	PLAR Completed Challenges Grade 11-12 Benchmark	
6.13	<b>PLAR Allocation</b> .....(Schedule 12, Item 3.1 + Item 3.2) X PLAR Equivalency Assessment Amount Benchmark)) + (Schedule 12, Item 3.3 X PLAR Completed Challenges Grade 11-12 Benchmark)	128	384	\$59,776
6.14	<b>International Student Recovery Amount</b> .....International Student Recovery Amount Benchmark 1,300 x (Schedule 13 (Item 2.2 + Item 2.4.2 + Item 2.6 + Item 2.9 + Item 2.12 + Item 2.14.2 + Item 2.16 + Item 2.19) / 2)			0
<b>6.15</b>	<b>Continuing Education Allocation and Other Program</b>			<b>\$72,174</b>
	.....(Item 6.5 + Item 6.5.1 + Item 6.12 + Item 6.13 - Item 6.14) (Reminder: Litnum \$ not included here. See section 13 for litnum)			

# REMINDER: NEW 2019-20

## **Adult Day School/Continuing Education Supplement (EFIS Section 6)**

The Adult Day School/Continuing Education Supplement, introduced in 2019–20, supports former Local Priorities Fund (LPF) investments related to adult day school and continuing education based on local priorities and agreements. Depending on the collective agreements for some employee groups, this funding may be required for compensation or staffing under the Supports for Students Fund (SSF). Each school board’s funding under the Adult Day School/Continuing Education Supplement is set out in the Grants for Student Needs – Legislative Grants for the 2020–2021 School Board Fiscal Year regulation.

## **International Student Recovery Amount (ISRA) (EFIS Section 6)**

School boards’ operating allocations will be reduced by the ISRA. The ISRA is based on the ADE of fee-paying international visa students reported in OnSIS, multiplied by \$1,300 and calculated as follows:  $\$1,300 \times \text{ADE}$  for international visa students. School boards are responsible for setting tuition fee amounts for international /visa students per the tuition fees regulation, which sets the minimum amount that must be charged to non-resident students. The International Student Recovery Amount is projected to be \$22.0 million in 2020–21.

*From Technical Paper 2020–21, Spring 2020*

# Section 13 - Learning Opportunities Allocation

		Total Elementary	Total Secondary	Total Day School
13.1	<b>Demographic Component Table Amount</b> .....GSN regulation table. 2020-21. Col. 2			
13.2	<b>Literacy and Numeracy Assistance Amount</b>			
13.2.1	Average Daily Enrolment, Summer School - Grade 7 to 10 Literacy and Numeracy Remedial .....Schedule 12, items 2.6 + 2.7			
13.2.2	Average Daily Enrolment, Cont Ed - Adult Literacy & Numeracy for Parents .....Schedule 12, item 1.8			
13.2.3	Average Daily Enrolment, Cont Ed - Grade 7 to 10 Literacy and Numeracy Remedial .....Schedule 12, items 1.9 + 1.10		ADE	0.11
13.2.4	Transportation for SS Literacy and Remedial Program Allocation .....(Section 9 (Item 9.22 - 9.20) / Current Year ADE Pupils of the board) X Item 13.2.1 X 3			
13.2.5	Literacy and Numeracy Assistance Amount .....((Item 13.2.1 + Item 13.2.2 + Item 13.2.3) X \$6,941) + Item 13.2.4			\$764
13.5	Tutoring Allocation .....Total Day School ADE of pupils of the board x \$4.19			\$4190

***-Data is automatically populated into this form.***



# NEW 2020-21

## **Tutoring Allocation (previously Ontario Focused Intervention Partnership (OFIP) Allocation)**

The Tutoring Allocation supports school boards in initiating and expanding before- and after-school, weekend, and summer tutoring programs that provide extra help to students who are not yet achieving the provincial standard in reading, writing, or mathematics.

The ministry encourages partnerships with existing community-based organizations that provide tutoring services for students. The funding is calculated using total elementary and secondary ADE and a per-pupil amount of \$4.19.

## **Changes to former ‘Student Achievement Envelope’**

Streamlining the **Student Achievement Envelope** by realigning it into two parts - an Experiential Learning (EL) Envelope and a **Targeted Student Supports (TSS) Envelope**. The EL Envelope includes the SHSM and Outdoor Education Allocations, along with the new EL Allocation. **The TSS Envelope includes the Literacy and Math Outside the School Day, Student Success, Grades 7 to 12, Grade 7 and 8 Literacy and Numeracy and Student Success Teachers, and the Tutoring Allocations (formerly OFIP).** School boards must continue to use the allocations above only for these programs and must report any unspent funding as deferred revenue for future spending in these programs. There is flexibility in how school boards may use allocations within the two envelopes, as long as the funds in total are spent on the programs within each envelope.

# Data Form A2 - Enveloping Targeted Student Supports

## ALLOCATION

3.1	Targeted Student Supports - Literacy and Math Outside the School Day - Enveloping Current Year Allocation	\$764
3.2	Targeted Student Supports - Student Success, Grades 7 to 12 - Enveloping Current Year Allocation	
3.3	Targeted Student Supports - Gr. 7 & 8 Lit. and Num. and Student Success Teachers - Enveloping Current Year Allocation	
3.4	Targeted Student Supports - Tutoring Allocation - Enveloping Current Year Allocation	\$4190
3.5	<b>Targeted Student Supports Category - Enveloping Current Year Allocation</b>	<b>\$4954</b>
	<i>.....Sum of items 3.1 to 3.4</i>	

## EXPENSES

5.1	Targeted Student Supports - Literacy and Math Outside the School Day - Enveloping Operating Expenses	\$500
5.2	Targeted Student Supports - Student Success, Grades 7 to 12 - Enveloping Operating Expenses	
5.3	Targeted Student Supports - Gr. 7 & 8 Lit. and Num. and Student Success Teachers - Enveloping Operating Expenses	\$4454
5.4	Targeted Student Supports - Tutoring Allocation - Enveloping Operating Expenses	
5.5	<b>Targeted Student Supports Category - Enveloping Operating Expenses</b>	<b>\$4954</b>
	<i>.....Sum of items 5.1 to 5.4</i>	
7	Targeted Student Supports Category - Enveloping Closing Deferred Revenue	0

***-Data is automatically populated into this form.***

# Section 11- School Operations and Renewal

## **OPERATIONS:**

### **Adult, Continuing Education, High Credits and Summer School**

11.4	Adult, Cont. Ed., High Credits and Summer School Average Daily Enrolment .....Schedule 13, item 3.12 and 3.16 and Schedule 12, item 1.2, 1.2.1 and 2.9	1.84 ADE
11.5	Adult, CE, High Credits and Summer School Area Requirement. .....Item 11.4 x Adult, CE, High Credits and Summ School per Pupil Area Req. Benchmark. 9.29 sq. metres	17.09 sq. metres
11.6	Adult, CE, High Credits and Summer School Supplementary Area Factor. .....GSN regulation table. 2020-21. Col. 4.	1.250
11.7	Adjusted Adult, CE, High Credits and Summer School Area Req. Total. .....Item 11.5 x item 11.6, in square metres	21.36 sq. metres
11.12	<b>Base School Operations Allocation.</b> .....Item 11.11 x Benchmark for Operating Costs. \$91.56	<b>\$1956</b>

## **RENEWAL:**

11.20	Total Elementary Weighted Average Renewal Cost Per Square Meter.	11.63
11.21	Total Secondary Weighted Average Renewal Cost Per Square Meter.	<b>11.71</b>
11.24	Adult, Cont. Ed., High Credits and Summer School Renewal Allocation. .....Item 11.7 X Item 11.21	<b>\$250</b>

**TOTAL ACCOMMODATION GRANT = 1.84 X 9.29 X 1.25 X (\$91.56 + \$11.71) = \$2206**