



CESBA Board of Directors' Meeting:

March 28, 2024

Virtual - via TEAMS platform

9:00 am – 12:00 pm

AGENDA

DRAFT

Global Ends

CESBA exists to:

- a. *Represent all Ontario School Boards delivering Adult and Continuing Education programs*
- b. *Provide advocacy, resources and supports to the members*
- c. *Promote the value of Adult and Continuing Education and Learner Pathways*

Time	Agenda Items
9:00 am	1. Call to order: Chair
9:01	2. Chair's remarks: Chair
9:06	3. Excused absences: Chair
9:07	4. Declarations of conflict of interest: Chair
9:08	5. Identification of other business: Chair
9:15	6. Adoption of the agenda: Chair
9:20	7. Adoption of the minutes of the February 8, 2024, meeting: Chair

9:20 – 9:40 am	<p>8. Information Sharing: CESBA Board</p> <ul style="list-style-type: none"> a) Audit Committee updates (ED & Treasurer) b) Treasurer remarks (Mario)
9:40 – 10:40 am	<p>9. Board Education/Linkages Presentation: <i>Erinn Graham-Barter</i> (CESBA's <i>Innovations & Logistics Specialist</i>) will provide the CESBA 2023 Conference Report (reference to point 11a and 12a on the agenda)</p>
10:40	<p>10. Items under Executive Limitations: Executive Director - for acceptance</p> <ul style="list-style-type: none"> a) Report on Communication and Support to the Board (EL7-E.D. report) from the Executive Director - for acceptance b) Report on Strategic Plan c) Review EL 2, 5, 6, 9 – to be assigned
11:00	<p>11. Items under Board Management Delegation: Chair</p> <ul style="list-style-type: none"> a) Review/Conduct Board Linkages Exercise – Erinn Graham-Barter presenting the CESBA 2023 Conference Report (see item 9 on the agenda) b) Assign Board member to lead Board Linkages exercise at the June 6-7, 2024 Board meeting (Excerpt from the Linkages Exercise Plan for 2023-2024: “June 6-7, 2024 – LBS and Equity groups will be joining virtually to present their reports”)

11:05	<p>12. Items under Governance: Chair</p> <ul style="list-style-type: none"> a) Review/Conduct Board Education Exercise - Erinn Graham-Barter presenting the CESBA 2023 Conference Report (item 9 on the agenda) b) Assign Board member to Conduct Board Education Exercise at the June 6-7, 2024, Board meeting c) Review GP <ul style="list-style-type: none"> 1. GP 1-4 – Lisa 2. GP 5-7 – Andrea 3. GP 8-11 – Marianne 4. GP 12-14 – Greg d) Motion to vote on Global Ends/Purpose Statement – Board e) Vote on the new By-Laws approvals - Board
11:30	<p>13. Items under Ends: Chair</p> <ul style="list-style-type: none"> a) Review/Conduct Ends Exercise – Julie b) Assign Board member to lead Ends exercise at the June 6-7, 2024, Board meeting
11:35	<p>14. Ongoing projects, Emerging needs: CESBA Board</p>
11:36	<p>15. Other Business</p> <ul style="list-style-type: none"> a) Board Nominations b) 2024 AGM proposed date: Thursday September 26 @ 10 AM c) 1st Board meeting of next year: Thursday September 26, 11:30 – 2:30 PM (in-person) d) 2025 Staff Retreat proposed dates: Monday & Tuesday June 16 & 17, 2025 e) Recent OECT outreach efforts: Chair’s reflections

11:46	<p>16. Items for required approval: Executive Director</p> <ul style="list-style-type: none"> a) Draft 2024 – 2025 Budget b) Fees: Proposed 5% increase in CESBA Membership Fees for 2024 - 2025
11:56	<p>17. Review of actions arising - <i>who, what, when</i>: Chair</p>
11:57	<p>18. Upcoming meetings and events</p> <ul style="list-style-type: none"> a) Refer to events posted at https://cesba.com/events/
11:57	<p>19. Meeting Evaluation: Norbert</p> <ul style="list-style-type: none"> a) Assign Board member to evaluate June 6-7, 2024 Board meeting (Judith was assigned to evaluate June 6-7, 2024, Board meeting)
12:00 pm	<p>20. Adjournment</p>